

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, March 21, 2011

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 21, 2011 at LATI-Technical Education Center in Watertown, SD. The meeting was called to order by President Roger Gresh at 7:03 P.M. and adjourned at 8:47 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; John Guest, Clark; Norman Koehlmoos, De Smet; Carrie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Paul Roe, Hamlin; Eldora Gassman, Henry; Mary Jo Pearson, Rosholt; Polly Larson, Sioux Valley; Corrie Quale, Summit; Cheryl Berger, Waubay; Dennis Thyen, Waverly/South Shore; Kathy Meland, Webster Area; Denise Lutkemeier, Wilmot

Absent:

Evelyn Blacksmith, Enemy Swim; Mary Jane Fast, Iroquois; Brian Nelson, Lake Preston; Jessica Michalski, Willow Lake

Others Attending:

Advisory Board Representatives: Kevin Keenaghan, Deubrook Superintendent; Dean Johnson, Sioux Valley Superintendent

NESC Staff Representatives: Brenda Boyd, Melanie Gohring, JodyAnn Jongeling, Karlette Juhnke, Lois Lux

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director; Lorie Olsen, Assistant Business Manager

DISCUSSION/ACTION ITEMS

Introduction of Guests

Brenda Boyd, Transition Specialist; Melanie Gohring, Speech Language Pathologist; JodyAnn Jongeling, School Psychologist; and Lois Lux, Speech Pathologist were introduced as a guest.

Agenda

*Action #8025* Motion by C. Knutson, second by P. Larson, to approve the agenda as presented. All present voting in favor, motion carried.

Board Proceedings

*Action #8026* Motion by K. Meland, second by P. Roe, to approve the proceedings of the February 21, 2011 Board of Directors meeting. All present voting in favor, motion carried.

#### Financial Report

*Action #8027* Motion by D. Lutkemeier, second by L. Mennenga, to approve the financial report for the period ending February 2011. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Imprest/Trust &amp; Agency</u>
Beginning Cash Balance 2/1/11	\$226,473.53	\$911,006.23	\$6,990.18
February Cash Receipts	\$25,501.82	\$310,902.13	\$1,371.24
February Expenditures	\$23,420.69	\$313,551.73	\$1,608.73
Ending Cash Balance 2/28/11	\$228,554.66	\$908,356.63	\$6,752.69

#### Accounts Payable

*Action #8028* Motion by M. Pearson, second by C. Knutson, to approve the payment of March 2011 accounts payable. All present voting in favor, motion carried.

#### Review Advisory Board Minutes

There were no minutes to review as the Advisory Board did not meet in March.

#### Transition/Technology Program Update

Brenda Boyd, Transition Specialist and NESC Technology Director, gave an overview of NESC's Transition/Technology Program.

#### Board Meeting Times for April-October Board Meetings

*Action #8029* Motion by T. Bauer, second by C. Quale, to move Board of Director meeting times from 7:00 PM. to 7:30 P.M. for the April 2011 through October 2011 meetings. All present voting in favor, motion carried.

#### Job Descriptions

*Action #8030* Motion by J. Guest, second by D. Lutkemeier, to approve updated job descriptions for NESC School Psychologist, Psychological Examiner, and School Psychologist/Autism Specialist. All present voting in favor, motion carried.

#### Copy Machine

*Action #8031* Motion by M. Pearson, second by H. Boner, to approve the purchase of a copy machine for the Administrative Office from Century Business Products for \$7,540.00. All present voting in favor, motion carried.

#### NESC Policies

Director Aberle reviewed proposed changes to pages 1-16 in the NESC Policy Book. The proposed changes to pages 17-37 will be reviewed during the April 2011 Board of Directors meeting.

Action Items  
Work Agreement

*Action #8032* Motion by L. Mennenga, second by P. Larson, to approve the work agreement with Kari Nolte for a sum of \$900 for Reading Recovery services provided to satellite schools. All present voting in favor, motion carried.

Long Term Substitute Agreement

*Action #8033* Motion by K. Meland, second by C. Quale, to approve a long term substitute agreement with Danielle Geigle, SLP for \$189.48 a day for a maximum of 10 days. All present voting in favor, motion carried.

Executive Session

*Action #8034* Motion by D. Lutkemeier, second by T. Bauer, to enter executive session at 7:50 P.M. for personnel and administrative negotiations. All present voting in favor, motion carried.

President Gresh announced the board out of executive session at 8:44P.M.

Reduction in Force Notices

*Action #8035* Motion by D. Lutkemeier, second by C. Knutson, to issue Reduction in Force Notice to Kim Hill, Lisa Reinhiller, and Shawn Olsen. All present voting in favor, motion carried.

Request in Change of FTE

*Action #8036* Motion by G. Johnson, second by D. Thyen, to accept the request of Lorie Olsen, Assistant Business Manager, to move from 1.0 FTE to 0.5 FTE effective March 30<sup>th</sup>, 2011. All present voting in favor, motion carried.

Approve Business Manager Contract

*Action #8037* Motion by L. Mennenga, second by P. Larson, to approve the Business Manager contract for Matt Flett. All present voting in favor, motion carried.

Adjournment

*Action #8038* With there being no further business, motion by T. Bauer, second by P. Larson, to adjourn. All present voting in favor, motion carried.

The next meeting of the NESC Board of Directors will be Monday, April 18, 2011 at LATI-Education Center in Watertown, SD. The meeting will begin at 7:30 P.M.

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**Roger Gresh**  
**President**

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**Matthew Flett**  
**Business Manager**

