ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## November 13, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman and Kampmann. Bauer was absent.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper; Staff: M Erickson & S Erickson

The meeting was called to order by Chairman Landsman at 7:00 pm.

**ITEM 18.11.3104**

There was a motion by Schuurman, second by Kampmannto approve the agenda as published. All voted aye, motion carried.

ITEM 18.11.3105 CONSENT ITEMS Motion by Frerichs, second by Kampmann to approve the following consent items, all voted aye, motion carried:

a. The minutes of the October 9th, 2017 regular meeting

b. The financial reports as presented for October

c. Accept Payment of bills for October

***GENERAL FUND***: Beginning Balance: 152,648.21, Revenue: Local – 149,629.85, County – 2,399.80, State – 40,594.00, Federal – 0.00, Expenditures: 236,881.13, Ending Balance: 108,390.73.

***CAPITAL OUTLAY***: Beginning Balance: 589,094.31, Revenue: Local – 6,401.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 9,337.32, Ending Balance: 586,159.99.

***SPECIAL EDUCATION***: Beginning Balance: 86,070.01, Revenue: Local – 3,730.96, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 50,049.69, Ending Balance: 39,751.28.

***PENSION:*** Beginning Balance: 139,978.71, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 139,978.71.

***FOOD SERVICE:*** Beginning Balance: 14,871.40, Revenue: Local – 11,824.25, County – 0.00, State – 0.00, Federal – 14,202.99, Expenditures: 17,204.39, Ending Balance: 24,109.46.

**DRIVER EDUCATION:** Beginning Balance: 1,133.96, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,133.96.

***TRUST & AGENCY FD:*** Beginning Balance: 104,482.91, Revenue: 27,749.88, Expenditures: 17,068.17, Ending Balance: 115,164.62.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 81.17, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 395.01, BANKSTAR FINANCIAL, SAFE DEPOSIT BOX, 15.00, BETTER DESIGN ENTERPRISES LLC, DOOR LOCKS/BLOCKERS, 279.60, BROOKINGS ENGRAVING, PLAQUES & MEDALS, 314.50, CHESTER SCHOOL, VB REGION 4B, 219.17, CHS, DIESEL, 3,809.23, CITY OF ELKTON, WATER & SEWER, 890.33, COOKS WASTE PAPER, GARBAGE SERVICE, 207.78, DEZEEUW, LARRY, FALL SPRAY, 75.00, ELKTON AUTO REPAIR, OIL CHANGES & ANTI FREEZE, 388.10, ELKTON FFA, METAL SHOP WELDING STAND, 20.57, ELKTON PLUMBING, PLUMBING REPAIRS, 142.80, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 38.51, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 2,558.42, FARNHAM, TAL, HALF OF NATL REG, 197.50, G&R CONTROLS, INC, GEO REPAIRS, 2,105.26, HILLYARD/SIOUX FALLS, CUSTODIAL SUPPLIES, 792.24, HUNGERFORD CHIROPRACTIC, DOT PHYSICAL, 80.00, HYVEE FOODS, CAKE - TEACHER OF YEAR, 26.61, INTERSTATE BATTERY CENTER, BATTERIES, 110.40, ITC TELECOM, INTERNET & PHONE SERVICE, 344.38, JOSTENS INC., DIPLOMA COVERS, 292.81, KUEHL CHIROPRACTIC, PA, DOT PHYSICAL, 80.00, KUEHL, MELANIE, VB LINE JUDGE, 150.00, LOWE'S, FASTENERS, 12.58, NAPA AUTO PARTS, CUSTODIAL SUPPLIES, 318.53, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 64.43, OTTER TAIL POWER CO, ELECTRICITY, 4,512.83, POPPLERS MUSIC, BAND SUPPLIES, 177.27, RAMKOTA HOTEL - PIERRE, RAMKOTA, MOTEL STAY, 95.00, REDLINGER BROS. PLUMBING, WRENCH & SUPPLIES, 102.91, RFD NEWSPAPERS, INC., LEGALS, 111.27, ROBBINS, DAN, BATTERIES, 33.50, RODRIGUEZ, ASHLEIGH, VB BOOK, 305.00, RUNNINGS FARM & FLEET, GLOVES, 14.99, SCHUURMAN, HANNAH, VB TRACKER, 375.00, SDIAAA, CONF REG, 150.00, SDSU MUSIC DEPT., HONOR BAND, 45.00, SD UNEMPLOYMENT, UNEMPLOYMENT INSURANCE, 285.03, SKYVIEW JUNCTION, LAWN & VEHICLE GAS, 649.33, STEVE'S TIRE & SERVICE, INC., BUS REPAIRS, 524.91, STUEFEN, KAYLA, DAREDEVIL BOOKS, 30.73, VISA, TRAVEL, GROCERIES & BOOKS, 2,375.11, **Fund Total: 23,797.81.**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, PRINTERS & COPIERS, 1,361.35, CEV MULTIMEDIA, LICENSE RENEWAL, 1,650.00, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 75.00, FOLLETT SCHOOL SOLUTIONS INC, SOFTWARE RENEWAL, 1,042.50, MARCO, CISCO LICENSE, 354.20, RIDDELL/ALL AMERICAN, FB JERSEYS, 283.19, RIVERSIDE TECHNOLOGIES, INC, NETBOOKS, 984.00, UNIVERSAL ATHLETIC SERVICE, INC, TRACK UNIFORMS, 440.00, VISA, CAMERA, PROJECTORS & TILES, 5,399.71, WELLS FARGO VENDOR FIN SERV, PRINTER & COPIERS, 336.50, **Fund Total: 11,926.45.**

**SPECIAL EDUCATION**

ADVANCE, SEPT & OCT SERVICES, 9,352.50, BROOKINGS AREA TRANSIT AUTHORITY, STUDENT TRAVEL, 40.00, CAREER ADVANTAGE, OCTOBER SERVICES, 509.39, DIEDRICH, ANDREA, MILEAGE, 55.44, ITC TELECOM, INTERNET & PHONE SERVICE, 31.81, NORTHEAST ED SERVICES COOP, SUMMER SCHOOL, 7,997.81, SD UNEMPLOYMENT, UNEMPLOYMENT INSURANCE, 31.67, VISA, MOBY MAX, APP & CONFERENCE, 161.76, WALMART COMMUNITY, GLUE STICKS, 23.46, WEILAND, MARSHA, DYSLEXIA TALK, 50.00, **Fund Total: 18,253.84.**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 171.73, DEAN FOODS NORTH CENTRAL, INC., MILK, 1,308.38, EARTHGRAINS/BIMBO BAKERIES, BREAD, 393.88, HOBART SALES AND SERVICE, KITCHEN REPAIRS, 582.27, REINHART FOOD SERVICE, SCHOOL LUNCH, 1,679.44, VARIETY FOODS, SCHOOL LUNCH, 2,330.28, VISA, SIGNS, 23.90, **Fund Total: 6,489.88.**

**OCTOBER 17 PAYROLL REPORT:**

**GENERAL FUND:** 212,237.00, OF WHICH INSTRUCTIONAL, 137,225.69; SUPPORT SERVICES, 64,105.69; CO-CURRICULAR, 10,905.62; SPECIAL EDUCATION, 30,672.36; FOOD SERVICE, 8,271.92; **TOTAL PAYROLL: 251,181.28.**

**IMPREST 10.2017**

AHSOI SPEECH CLUB, ORAL INTERP & JUDGE, 95.50, TRINITY LUTHERAN, CHURCH RENTAL OI, 10.00, BESTE DAVE, VB OFFICIAL, 101.80, BJORKLUND JOSH, FB OFFICIAL, 100.00, DEBOER NANCY, FINGERPRINTING, 10.00, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, FURNEY MILLIE, ORAL INTERP JUDGE, 55.00, MILLER BELINDA, VB OFFICIAL, 85.00, MORGAN BRENNA, VB OFFICIAL, 85.00, SCHOLASTIC BOOK, LIBRARY BOOKS, 75.00, THOMPSON LAURIE, VB OFFICIAL ELKTON/DESMET, 85.00, WAGNER SCOTT, VB OFFICIAL, 100.96, POPPLERS MUSIC, FIX ERROR, 2.00, DUFFY GARY, FB OFFICIAL, 136.96, DUFFY TERRY, FB OFFICIAL, 100.00, FOSTER TODD, FB OFFICIAL, 100.00, FRITZ ADAM, FB OFFICIAL, 100.00, JORGENSON JEFF, FB OFFICIAL, 100.00, BEBENSEE SHELBY, FB CLOCK 2017, 80.00, BROOKINGS HIGH, ORAL INTERP, 146.00, ELABO, DUES, 60.00, GEBHART ERVIN, PAINT & REF, 320.00, HARMING MARCUS, CLOCK, 30.00, HARMING MILES, CLOCK 2 JH FB, 30.00, IRENE-WAKONDA, REGION XC, 48.45, KORMANAGEMENT, DER/RS COURSE REG, 60.00, KROG NATHAN, OFFICIAL JV FB, 15.00, NEILL JOHN, OFFICIAL JV FB, 35.00, ROBBINS MARIE, CLOCK, 15.00, SUDTELGTE SUSAN, ALL STATE CHOIR MEALS, 140.00, BRUNS CASSANDRA, REIMB FINGERPRINTING, 10.00, COLLINS ASHLEY, REIMB FINGERPRINTING, 10.00, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, HARRISBURG HIGH, ORAL INTERP REG & JUDGE, 248.00, SANFORD HEALTH HSA, CONT. FEE, 14.00, DEBOER DONOVAN, VOID CHECK FROM SEPT, (100.00), **IMPREST** 2,633.42.

NEW BUSINESS

There were no waivers of conflict of interest.

**ITEM 18.11.3105**

There was a motion by Kampmann second by Schuurmanto approve the ARS proposal for roof area “G” for $46,735.00. All voted aye, motion carried.

**ITEM 18.11.3106**

There was a motion by Schuurman, second by Frerichsto approve Redlinger Brothers proposal to replace the 6” couplers on the Geo system for $24,920.00. Redlinger Brothers will in turn donate $12,500.00 to the school. All voted aye, motion carried.

**ITEM 18.11.3107**

There was a motion by Frerichs, second by Kampmannto approve the LP option proposed by Redlinger Brothers to replace the water heaters for $38,940.00. All voted aye, motion carried.

**ITEM 18.11.3108**

There was a motion by Kampmann, second by Schuurmanto approve the submission of a clean diesel grant. We will purchase another mini bus and trade in bus #2. All voted aye, motion carried.

PUBLIC COMMENTS

There were no public comments at this time.

**REPORTS**

Mr. Schuurman let the board know they discussed the budget and set the Center Based tuition for NESC. They also approved the replacement for Brice as the Business Manager. They will no longer be fiscal agent for the NPIP insurance pool.

Jennifer Kampmann said the state reading program is well underway in the library. They have also started a program called book flick for K – 3.

Ms Bruns visited with the board about the interest changes coming up through Bankstar Financial on our CDs. All of our remaining CDs are 12month CDs. She will look into making a couple of these to 24 or 36 month CDs.

Mr. Jandahl visited with Mayor Landsman about the City giving the school the land that currently has the pump house on it. They have hired someone to cap & certify the pump house. Then they will take the building down. At that point the school attorney advised that the city attorney draft a contract deeding the land to the school.

Mrs. Neill said that grade alike meetings were held at in services. The sound boards were installed in the lunch room. Thanks to 3M for the adhesive for the project. She reported that Rachel Schaefer is the state Teacher of the Year. Fall sports have wrapped up and winter ones are getting ready. Oral Interpretation is doing well. This week is American Education Week and the staff is doing the 3rd Thursday the 16th.

Mr. Landsman and Mr. Frerichs audited the revenue for the month of August. This was the first time we held the quarterly audit. They advised that it remain with the same board members for the full year. We need to perfect the procedure.

**ITEM 18.11.3109**

There being no further business before the board, Kampmann moved to adjourn the meeting at 7:53pm, seconded by Frerichs. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, December 11th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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