ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## January 9, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Bauer, and Kampmann.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering & N. Lynn representing the paper, staff members – M Mortland, D Robbins

The meeting was called to order by Chairman Landsman at 7:00 pm.

ITEM 17.01.3020

There was a motion by Bauer, second by Kampmannto approve the agenda as published. All voted aye, motion carried.

ITEM 17.01.3021 CONSENT ITEMS Motion by Frerichs, second by Kampmann to approve the following consent items, all voted aye, motion carried:

a. The minutes of the December 12th, 2016 regular meeting

b. The financial reports as presented for December

c. Accept Payment of bills for December

***GENERAL FUND***: Beginning Balance: 170,567.30, Revenue: Local – 383,856.83, County – 2,516.46 State – 65,294.00, Federal – 0.00, Expenditures: 225,864.73, Ending Balance: 396,369.86.

 ***CAPITAL OUTLAY***: Beginning Balance: 509,603.61, Revenue: Local – 168,320.92, County – 0.00, State – 0.00, Federal – 32,851.01, Expenditures: 264,383.43, Ending Balance: 446,392.11

***SPECIAL EDUCATION***: Beginning Balance: 98,797.94, Revenue: Local – 79,749.71, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 33,402.80, Ending Balance: 145,144.85.

***PENSION:*** Beginning Balance: 139,564.58, Revenue: Local – 16,832.13, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 156,396.71.

***BOND FUND***: Beginning Balance: 64,131.33, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 64,131.33.

***FOOD SERVICE:*** Beginning Balance: 26,399.96, Revenue: Local – 8,159.55, County – 0.00, State – 0.00, Federal – 9,578.87, Expenditures: 11,259.77, Ending Balance: 33,378.91.

**DRIVER EDUCATION:** Beginning Balance: 1,091.53, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,091.53.

***TRUST & AGENCY FD:*** Beginning Balance: 107,985.88, Revenue: 23,359.69, Expenditures: 33,079.02, Ending Balance: 98,266.55.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 47.80, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 55.15, CHS, DIESEL, OIL CHANGES, & BATTERIES, 3,463.80, CITY OF ELKTON, WATER & SEWER, 334.95, CONNELLY WATER CONDITIONING, SOFTENER RENTAL & SALT, 45.50, ELKTON LUMBER, TRIM & SEAL, 137.17, ELKTON PLUMBING, SNOW REMOVAL & REPAIRS, 631.10, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 23.76, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 1,755.00, FARNHAM, TAL, BATTERY REIMB, 66.91, FIRST BANK & TRUST, WIRE FEE, 25.00, G&R CONTROLS, INC, HEAT PUMP REPAIRS, 754.41, HILLYARD, REPAIR AVENGER, 155.00, ITC TELECOM, INTERNET & PHONE SERVICE, 328.14, JW PEPPER & SON INC, CHOIR MUSIC, 76.19, KERRY'S SPRINKLERS, INC., WINTERIZE SPRINKLER SYSTEM, 240.00, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 84.66, OTTER TAIL POWER CO, ELECTRICITY, 6,560.17, QUAM AND BERGLIN, CPA'S, AUDIT REPORTS, 9,100.00, SKYVIEW JUNCTION, GAS, 453.66, STEVE'S TIRE & SERVICE, INC., BUS REPAIRS, 816.96, VISA, BOOKS, SCREEN, GROCERIES, 1,343.28, WALMART COMMUNITY, BATTERIES, 61.34, **Fund Total: 26,559.95**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, COPIERS & PRINTERS, 596.93, FIRST BANK & TRUST, CAPITAL OUTLAY CERTS, 262,850.00, OVERDRIVE INC, MAINT FEE, 600.00, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, **Fund Total: 264,383.43.**

**SPECIAL EDUCATION**

CAREER ADVANTAGE, NOV SERVICES, 342.00, ITC TELECOM, INTERNET & PHONE SERVICE, 29.95, NORTHEAST ED SERVICES COOP, CENTER BASE TUITION, 7,085.40, VISA, HEADPHONES, BARTON TILES, 451.68, **Fund Total: 7,909.03.**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 104.08, CONNELLY WATER CONDITIONING, SOFTENER RENTAL & SALT, 93.00, DEAN FOODS NORTH CENTRAL, INC., MILK, 959.08, EARTHGRAINS/BIMBO BAKERIES, BREAD, 302.60, HILL REFRIGERATION WEST, REPAIR WALK IN FREEZER, 333.00, HOBART SALES AND SERVICE, PETCOCK, 28.61, HYVEE FOODS, LETTUCE, 7.57, REINHART FOOD SERVICE, SCHOOL LUNCH, 51.35, VARIETY FOODS, SCHOOL LUNCH, 1,969.34, VISA, GLUTEN FREE FOOD, 31.97, **Fund Total: 3,880.60.**

**DECEMBER 2016 PAYROLL REPORT:**

**GENERAL FUND:** 201,329.11, OF WHICH INSTRUCTIONAL, 130,350.31; SUPPORT SERVICES, 62,531.56; CO-CURRICULAR, 8,447.24; SPECIAL EDUCATION, 30,546.82; FOOD SERVICE, 8,395.45; DRIVER ED, 0.00, **TOTAL PAYROLL: 240,271.38**

**IMPREST 12.2016**

BORCH'S SPORTING, HOLIDAY CLASSIC REG, 50.00, KAYLA CLEVELAND, REG 2016, 50.00, KOST TODD, OFFICIAL DBLHDR 12/13/16, 168.80, REISDORFER JASON, OFFICIAL DBLHDR 12/13/16, 110.00, VANDEBERG DARIN, OFFICIAL DBLHDR 12/13/16, 110.00, ELKTON YOUTH, HENDRICKS MONEY REIMB, 300.00, FORSSTROM DAN, OFFICIAL GBB, 85.00, FREY JOSH, OFFICIAL BBB JV-VARSITY, 75.00, JANISH CHRIS, OFFICIAL BBB JV-VARSITY, 75.00, PHELPS BRIAN, OFFICIAL GBB, 124.48, SDMEA, ALL STATE BAND, 45.00, SKOGSTAD KURT, OFFICIAL BBB JV-VARSITY, 132.12, LBVE, TICKET TAKERS, 40.00, LBVE, TICKET TAKERS 12/20/16, 40.00, SCHUURMAN AREND, MILEAGE REIMB, 344.40, BANKSTAR FINANCIAL, SERVICE CHG, 5.20, **IMPREST TOTAL 1,755.00.**

OLD BUSINESS

ITEM 17.01.3022

There was a motion from Bauer and second from Schuurman to approve the second reading of the board policies. All voted aye, motion carried.

NEW BUSINESS

There were no disclosures to report.

The board discussed bussing students to church on Wednesdays. Because of the logistics they decided it would not be the best for the district. State law states we need to provide bussing to students who live outside a 5 mile radius.

**ITEM 17.01.3023**

There was a motion by Frerichs second by Kampmann to approve April 11, 2017 as the election date. All voted aye, motion carried.

The first reading of the next set of policies was held. These policies dealt with buildings, grounds & transportation.

The board recognized the Elkton Teacher Association as the negotiating entity for the certified staff.

The Superintendent Appraisal was moved to executive session at the end.

PUBLIC COMMENTS

There were no public comments.

**REPORTS**

Mr. Schuurman attended a 24 minute meeting at NESC. They basically did the evaluations for the administration.

Jennifer Kampmann stated that the library board meets this week.

Ms Bruns informed the board that the large amount in Capital Outlay expenditures resulted from one check to First Bank & Trust. We have 2 Capital Outlay Certificates that come due the first of January. Typically we get invoiced earlier & separately so they are split on different months. This year they updated their software & didn’t get their notices out until it was too late for December meeting. I had to wire the money to them. I will be working on 1095 forms for insurance. There is a training webinar on Wednesday the 11th.

Mr. Jandahl told the board that we did get selected for the Clean Diesel Grant. This will give us $20,648 towards the purchase of that bus. Bus 5 will be scrapped as part of the grant. He has advertised for a part time custodian. He is working with SDSU on the possibility of sharing a Science Teacher. This could be a unique opportunity for the students of Elkton. The Brookings Register published a story on our ELL Cohort program.

Mrs. Neill informed the board that in-service allowed staff to complete Suicide Awareness training. Conferences will be held on January 30th. Career Readiness testing for seniors will be on Friday. We were again selected for the NAEP testing and will be doing the Math testing.

ITEM 17.01.3024

There was a motion by Kampmann second by Frerichs to take the board into executive session pursuant to SDCL 1-25-2 Sub 1 Personnel at 7:37. All voted aye, motion carried.

The board was brought out of executive session at 8:54 by Chairman Landsman.

**ITEM 17.01.3025**

There being no further business before the board, Schuurman moved to adjourn the meeting at 8:54pm, seconded by Frerichs. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, February 13th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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