ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## January 8, 2018

**BOARD MEMBERS**: Landsman, Bauer, Frerichs, Schuurman and Kampmann.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper; Staff: V Fargen, S Sudtelgte, & D Robbins; one student & community members: T Krog, Mr. & Mrs. Grimsrud

The meeting was called to order by Chairman Landsman at 7:00 pm.

**ITEM 18.01.3115**

There was a motion by Bauer, second by Frerichsto approve the agenda as published with the addition of the FFA raffle. All voted aye, motion carried.

ITEM 18.01.3116 CONSENT ITEMS Motion by Kampmann, second by Schuurman to approve the following consent items, all voted aye, motion carried:

a. The minutes of the December 11th, 2017 regular meeting after correcting published version Mr. Bauer was present.

b. The financial reports as presented for December

c. Accept Payment of bills for December except for Lowes check since errors were found in what was owed.

***GENERAL FUND***: Beginning Balance: 545,567.71, Revenue: Local – 62,266.20, County – 2,615.48, State – 43,205.00, Federal – 0.00, Expenditures: 279,980.98, Ending Balance: 373,673.41.

***CAPITAL OUTLAY***: Beginning Balance: 681,807.31, Revenue: Local – 75,606.88, County – 0.00, State – 0.00, Federal – 32,956.86, Other – 450.00, Expenditures: 48,172.55, Ending Balance: 742,648.50.

***SPECIAL EDUCATION***: Beginning Balance: 229,979.22, Revenue: Local – 44,351.68, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 36,113.17, Ending Balance: 238,217.73.

***PENSION:*** Beginning Balance: 139,978.71, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 139,978.71.

***FOOD SERVICE:*** Beginning Balance: 29,085.77, Revenue: Local – 8,199.70, County – 0.00, State – 0.00, Federal – 9,191.17, Expenditures: 13,833.50, Ending Balance: 34,491.46.

**DRIVER EDUCATION:** Beginning Balance: 1,133.96, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,133.96.

***TRUST & AGENCY FD:*** Beginning Balance: 120,350.70, Revenue: 11,546.40, Expenditures: 23,942.10, Ending Balance: 107,955.00.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 44.19, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 56.95, AUTOMATIC BUILDING CONTROLS, INC, SMOKE DETECTORS, 258.72, BANKSTAR INSURANCE SERVICES, WORK COMP ADJUSTMENT, 3,732.00, CHS, DIESEL, 3,155.98, CITY OF ELKTON, SEWER & WATER, 308.56, CONNELLY WATER CONDITIONING, SOFTENER RENTAL, 97.00, COOKS WASTEPAPER & RECYCLE, GARBAGE SERVICE, 207.78, ELKTON AUTO REPAIR, OIL CHANGE, 44.00, ELKTON PLUMBING, PLUMBING REPAIRS, 469.06, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 16.97, ELKTON-IMPREST FUND, REIMBURSEMENT, 1,463.22, G&R CONTROLS, INC, GEO REPAIRS, 746.93, HYVEE FOODS, FLOWERS, 40.00, ITC TELECOM, INTERNET & PHONE SERVICE, 325.37, JW PEPPER & SON INC, CHRISTMAS MUSIC, 71.64, KERRY'S SPRINKLERS, INC., WINTERIZE SPRINKLER SYSTEM, 240.00, LOWE'S, SHOP & CUSTODIAL SUPPLIES, 340.79, NAPA AUTO PARTS, CUSTODIAL SUPPLIES, 207.96, NORTHEAST ED SERVICES COOP, PURCHASED SERVICES AGREEMENT, 10,615.35, OTTER TAIL POWER CO, ELECTRICITY, 6,003.34, OUTLAW GRAPHICS, ELK ON WALL, 640.00, POPPLERS MUSIC, BAND SUPPLIES, 414.21, QUAM AND BERGLIN, CPA'S, AUDIT REPORT, 9,100.00, REDLINGER BROS. PLUMBING, REPAIR COUPLINGS, 26,898.40, RFD NEWSPAPERS, INC., LEGALS, 121.29,

RUNNINGS FARM & FLEET, BLOWER, 129.99, SKYVIEW JUNCTION, GAS, 421.80, STEVE'S TIRE & SERVICE, INC., BUS MAINTENANCE, 2,277.65, UNIVERSITY OF SOUTH DAKOTA, REG HONOR BAND, 150.00, VISA, ENVELOPES, ART SUPPLIES & BOOKS, 1,808.41, WALMART COMMUNITY, PAINT, INDEX CARDS & SUPPLIES, 28.67, **Fund Total: 70,436.23.**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, PRINTERS & COPIERS, 688.59, DE LAGE LANDEN PUBLIC FINANCE LLC, LEASED BUSES, 44,575.50, ELKTON-IMPREST FUND, REIMBURSEMENT, 374.00, HILLYARD/SIOUX FALLS, MATS & VACUUM, 2,637.96, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, **Fund Total: 48,612.55.**

**SPECIAL EDUCATION**

BATA, STUDENT TRAVEL, 200.00, CAREER ADVANTAGE, NOV & DEC SERVICES, 1,479.27, DIEDRICH, ANDREA, MILEAGE, 105.34, ELKTON-IMPREST FUND, REIMBURSEMENT, 29.91, ITC TELECOM, INTERNET & PHONE SERVICE, 29.51, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 2,521.03, VISA, READING PROGRAM, 109.95, WALMART COMMUNITY, PAINT, INDEX CARDS & SUPPLIES, 20.61, **Fund Total: 4,495.62.**

**FOOD SERVICE**

CHILD AND ADULT NUTRITION SERV, PROCESSING FEES, 192.16, CITY OF ELKTON, SEWER & WATER, 126.24, DEAN FOODS NORTH CENTRAL, INC., MILK, 850.55, EARTHGRAINS/BIMBO BAKERIES, BREAD, 304.40, REINHART FOOD SERVICE, SCHOOL LUNCH, 355.89, VARIETY FOODS, SCHOOL LUNCH, 1,409.20, **Fund Total: 3,238.44.**

**DECEMBER 17 PAYROLL REPORT:**

**GENERAL FUND:** 211,260.96, OF WHICH INSTRUCTIONAL, 134,175.90; SUPPORT SERVICES, 66,365.54; CO-CURRICULAR, 10,719.52; SPECIAL EDUCATION, 31,657.22; FOOD SERVICE, 8,207.89; **TOTAL PAYROLL: 251,126.07.**

**IMPREST 12.2017**

BEERS JERRY, OFFICIAL DH CASTLEWOOD, 110.00, BESTE DAVE, CLOCK, 40.00, BOHRER MONTY, OFFICIAL DBLHDR ARLINGTON, 110.00, ENTRINGER PETE, OFFICIAL BBB CHESTER, 85.00, ENTRINGER PETE, OFFICIAL DH CASTLEWOOD, 135.20, GEBHART EVERETT, OFFICIAL BBB CHESTER, 85.00, HESLER LOUIS, JH/JV OFFICIAL DH, 52.64, KOST TODD, OFFICIAL DBLHDR ARLINGTON, 168.80, MACK SCOTT, OFFICIAL DH CASTLEWOOD, 110.00, SCHEPEL STEVE, OFFICIAL BBB CHESTER, 85.00, WALSH STEVE, OFFICIAL DBLHDR ARLINGTON, 110.00, ITC TELECOM, FIX ERROR ON CK, 29.91, BESTE DAVE, CLOCK 2 GAMES, 20.00, BESTE DAVE, CLOCK CASTLEWOOD & CHESTER, 56.80, GEBHART EVERETT, MILEAGE, 58.80, KAYLA CLEVELAND TRNY, KAYLA CLEVELAND TOURNEY, 50.00, MORTLAND RANDY, REIMB ICE SCRAPPERS, 35.98, SKOGSTAD JACOB, JH OFFICIAL, 150.00, ERROR FIX, GVB UNIFORMS, 374.00, **IMPREST, 1,867.13**

**OLD BUSINESS**

**ITEM 18.01.3116**

There was a motion by Kampmann second by Bauer to approve the next set of policies. All voted aye, motion carried.

NEW BUSINESS

There were no waivers of conflict of interest.

**ITEM 18.01.3117**

There was a motion by Schuurman second by Kampmann to approve the FFA Raffle with a gift card from Kjegaard. All voted aye, motion carried.

Mrs. Neill presented the policy on semester testing. This will be brought back next month with some revisions.

**ITEM 18.01.3118**

There was a motion by Schuurman second by Frerichsto set the school board election date as April 10, 2018. All voted aye, motion carried.

**ITEM 18.01.3119**

There was a motion by Kampmann second by Schuurmanto recognize the Elkton Teacher Association as the negotiating entity for certified staff. All voted aye, motion carried.

PUBLIC COMMENTS

Mrs. Kampmann met with the Executive Director, CFO, and Unit Director of Boys & Girls Club of Brookings about options for Elkton. They presented 2 options that will be talked about in the community. Then another meeting will be held with the consensus.

**REPORTS**

Mr. Schuurman let the board know that they did the evaluation for the Director at NESC. They are looking into an autism program called PECS. This will be brought to Watertown in August.

Mrs. Kampmann said the Library board meets this week.

Ms Bruns talked briefly to the board about the audit report that has been approved by the state. The first part if the report is the Management Discussion & Analysis which talks about the financial status of the District in 2017.

Mr. Jandahl discussed the content of the Lake Benton advisory board. They want to extend the agreement as written through the 2018-19 school year. They had requested wrestling so he talked to Flandreau. That may not work for them but it will be decided later. He had been approached by FFA about their desire to do a raffle with a rifle as first prize. There will be a presentation by Terry Stulken, CEO of Midwest Center for School Safety on January 24th. The presentation is about bullying. Students will have breakout sessions during the day. Staff will have a presentation during in-service and there will be a presentation for parents that evening. We have had 7 new students since the break.

Mrs. Neill informed the board that in-services this month have been from the school improvement committee. The first grade check of the second semester is January 15th and midterm will be on the 31st. There will be a one act play performed on the 18th for students. They will perform before or after the winter band concert on the 22nd. Then the region competition is on the 23rd. We are working on planning K-12 family activities to work on building relationships with kids as well as fostering school sense of community. Our first event will be this month.

**ITEM 18.01.3120**

There was a motion by Bauer, second by Kampmann to take the board into executive session pursuant to SDCL 1-25-2 Sub 1, 2 & 3 Personnel, Student Issue & Legal Matters at 7:53. All voted aye, motion carried.

The board was brought out of executive session at 8:51 by Chairman Landsman.

**ITEM 18.01.3121**

There being no further business before the board, Schuurman moved to adjourn the meeting at 8:52pm, seconded by Bauer. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, February 12th, 2018 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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