ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## December 11, 2017

**BOARD MEMBERS**: Landsman, Bauer, Frerichs, Schuurman and Kampmann.

OFFICERS PRESENT: Supt. Jandahl, and Bus. Mgr Bruns, Principal Neill monitored the game until 7:40

Also present: N Spiering representing the paper; Staff: J Gunderson & R Hemmen; community member Mike Toft & S Robbins

The meeting was called to order by Chairman Landsman at 7:00 pm.

**ITEM 18.12.3110**

There was a motion by Kampmann, second by Bauerto approve the agenda as published with the addition of semester testing. All voted aye, motion carried.

ITEM 18.12.3111 CONSENT ITEMS Motion by Bauer, second by Frerichs to approve the following consent items, all voted aye, motion carried:

a. The minutes of the November 13th, 2017 regular meeting

b. The financial reports as presented for November

c. Accept Payment of bills for November, but add a check to ITC for missing amount

d. Accept the resignation of R Delaney for Asst. VB coach contingent on suitable replacement

***GENERAL FUND***: Beginning Balance: 108,390.73, Revenue: Local – 678,135.93, County – 2,892.87, State – 43,406.00, Federal – 0.00, Expenditures: 287,257.82, Ending Balance: 545,567.71.

***CAPITAL OUTLAY***: Beginning Balance: 586,157.99, Revenue: Local – 400,562.98, County – 0.00, State – 0.00, Federal – 4,251.00, Expenditures: 309,164.66, Ending Balance: 681,807.31.

***SPECIAL EDUCATION***: Beginning Balance: 39,751.28, Revenue: Local – 230,470.56, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 40,242.62, Ending Balance: 229,979.22.

***PENSION:*** Beginning Balance: 139,978.71, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 139,978.71.

***FOOD SERVICE:*** Beginning Balance: 24,109.46, Revenue: Local – 10,535.85, County – 0.00, State – 0.00, Federal – 10,889.07, Expenditures: 16,503.96, Ending Balance: 29,085.77.

**DRIVER EDUCATION:** Beginning Balance: 1,133.96, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,133.96.

***TRUST & AGENCY FD:*** Beginning Balance: 115,164.62, Revenue: 20,682.24, Expenditures: 15,496.16, Ending Balance: 120,350.70.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 84.26, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 246.72, BANKSTAR INSURANCE SERVICES, LIABILITY & WORK COMP, 49,830.00, BORCH'S SPORTING GOODS INC., SUPERHERO APPAREL, 362.00, BROOKINGS COUNTY SHERIFFS OFF, DARE T-SHIRTS, 120.00, BROOKINGS ENGRAVING, VB PLAQUES, 33.00, BROWN, LORI, EQUATE TYLENOL, 12.04, CHS, DIESEL, 4,024.70, CHURCHILL, MANOLIS, FREEMAN, KLUDT, ATTORNEY FEES, 332.69, CITY OF ELKTON, WATER & SEWER, 332.29, COOKS WASTE PAPER & RECYCLING, GARBAGE SERVICE, 207.78, CORE EDUCATIONAL COOP, VIRTUAL COURSE, 520.00, CULLIGAN WATER, SOFTENER RENT, 30.00, ELKTON AUTO REPAIR, BUS OIL CHANGE, 80.00, ELKTON ELECTRIC, LIGHTING, 4,095.99, ELKTON LOCKER, MEAT & CHEESE TRAY, 50.00, ELKTON LUMBER, LUMBER, 91.20, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 53.35, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 926.11, G&R CONTROLS, INC, GEO REPAIRS, 1,807.75, HARLOWS BUS SALES INC, BUS PARTS, 87.76, HILLYARD/SIOUX FALLS, CUSTODIAL SUPPLIES, 682.86, HOBY, REG FEE, 225.00, HYVEE FOODS, 3RD THURSDAY, 109.37, ITC TELECOM, INTERNET & PHONE SERVICE, 328.07, JW PEPPER & SON INC, CHOIR MUSIC, 24.99, LIPINSKI SMALL ENGINE & HARDWARE, CUSTODIAL SUPPLIES, 206.30, LOWE'S, SHOP & CUSTODIAL SUPPLIES, 213.03, NAPA AUTO PARTS, CUSTODIAL SUPPLIES, 233.24, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 64.43, OTTER TAIL POWER CO, ELECTRICITY, 6,585.33, REDLINGER BROS. PLUMBING, REPAIR LEAKING WATER LINE, 790.82, ROBBINS, DAN, BELT & CLAMP & FUEL, 96.02, SCHOOL SPECIALTY SUPPLY INC., ART SUPPLIES, 555.49, SCHUURMAN, AREND, MILEAGE NESC, 327.60, SKYVIEW JUNCTION, GAS, 428.35, STUEFEN, KAYLA, FACS SUPPLIES, 123.52, UPS STORE, THE, SHIP NETBOOK, 11.17, VISA, TRAVEL, MEMBERSHIP & TECH, 1,190.93, WALMART COMMUNITY, TEACHER APPRECIATION, 7.12, **Fund Total: 75,531.28.**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, PRINTERS & COPIERS, 1,100.79, FIRST BANK & TRUST-BROOKINGS, CAPITAL OUTLAY CERT, 271,390.00, FIRST NATIONAL BANK IN, INTEREST, 35,285.72, HILLYARD/SIOUX FALLS, VACUUM, 435.04, UNIVERSAL ATHLETIC SERVICE, INC, TRACK UNIFORMS, 440.00, VISA, ROSETTA STONE, 176.61, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, **Fund Total: 309,164.66.**

**SPECIAL EDUCATION**

ADVANCE, NOV SERVICES, 4,200.00, BROOKINGS AREA TRANSIT AUTHORITY, STUDENT TRAVEL, 120.00, CAREER ADVANTAGE, NOV SERVICES, 159.06, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 35.00, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 2,521.03, SMALLFIELD, KIM, MILEAGE, 58.80, VISA, BOOKS & LEARNING ALLY, 919.00, WIESER EDUCATIONAL, TEXTBOOKS, 610.42, **Fund Total: 8,623.31.**

**FOOD SERVICE**

BERNARD FOOD INDUSTRIES INC, SCHOOL LUNCH, 597.43, CHILD AND ADULT NUTRITION SERV, COMMODITY PROCESSING, 179.10, CITY OF ELKTON, WATER & SEWER, 147.00, DEAN FOODS NORTH CENTRAL, INC., MILK, 1,208.28, EARTHGRAINS/BIMBO BAKERIES, BREAD, 299.00, REINHART FOOD SERVICE, SCHOOL LUNCH, 982.40, VARIETY FOODS, SCHOOL LUNCH, 2,565.25, **Fund Total: 5,978.46.**

**NOVEMBER 17 PAYROLL REPORT:**

**GENERAL FUND:** 213,478.30, OF WHICH INSTRUCTIONAL, 136,286.03; SUPPORT SERVICES, 63,745.28; CO-CURRICULAR, 13,446.99; SPECIAL EDUCATION, 32,160.37; FOOD SERVICE, 8,223.88; **TOTAL PAYROLL: 253,862.55.**

**IMPREST 11.2017**

AUGUSTANA UNIVERSITY, BAND REG, 140.00, BHSSC, SPED WORKSHOP FEES, 35.00, ESTELLINE SCHOOL, DISTRICT OI, 135.73, ELKTON SCHOOL, VB WORKERS, 420.00, HOWARD SCHOOL, REGION OI, 85.38, THOMPSON GREGG, VB WORKER, 139.60, BANKSTAR FINANCIAL, SERVICE CHG, 5.40, **IMPREST, 961.11.**

NEW BUSINESS

**ITEM 18.12.3112**

Approval of the conflict of interest disclosure for Brian Jandahl to be an adjunct professor for SDSU for $4,630. There was a motion by Schuurman second by Bauer. All voted aye, motion carried.

Mrs. Weight presented an agenda for the band trip to Nashville to the board for approval. They were all in favor of the trip in June.

**ITEM 18.12.3113**

There was a motion by Frerichs second by Kampmannto approve the Conflict of Interest Policy. All voted aye, motion carried.

Mr. Jandahl & M. Bruns presented the board the next set of policies. This included building planning, use of capital outlay, how to work towards bonds and food service. Next month the board will decide to approve these policies or amend them.

Mr. Toft presented information on Global Diesel Innovations. He showed a couple of experiments on using their additive. He said that using this product will make our bus engines last longer, there will be less oil changes needed and the mileage will increase.

Mrs. Neill came into the meeting to discuss the second semester testing. The staff feels that there are more negatives than positives with this process. They would like to continue with the 1st semester testing as is and let the individual teacher decide what is most beneficial for their class for testing. It could even be a project. They will also change the absence being tied to this testing. In lieu of that we may do a school wide % of absence for a possible last day off. The board was in agreement so Mrs. Neill will present a policy to the board next month.

PUBLIC COMMENTS

Mrs. Gunderson informed the board that there was a group of parents who thought about needing to address the board about utilizing space at the school for daycare. They have changed the direction they are headed in and may end up visiting with the board at a future date. Mrs. Robbins asked about the student handbook and the ability for the board to change things mid-year. Mrs. Spiering asked about the success of the grant that the City of Elkton applied for. So far Mr. Jandahl hasn’t had anything in writing from the mayor.

**REPORTS**

Mr. Schuurman informed the board that they signed Tiffany Stormo’s contract as the Business Manager for NESC. The auditor gave a presentation to their board about the audit he did for NESC. They will no longer be the NPIP fiscal agent.

Ms Bruns talked to the board about the Brookings county check this month. This is one of the large ones after residents have paid their taxes.

Mr. Jandahl informed the board that by state law we are to receive CPI which is 1.7% or 3% whichever is less. Governor Daugaard proposed 0% increase for K-12 schools. He said this was due to the lack of enough revenue at the state level. He also told the board that the colleges were losing revenue because of the dual credit courses completed by high school students who end up entering college and being close to Sophomore year. The joint advisory committee for Lake Benton will be meeting on the 13th of December. The clean diesel grant can be used for a mini bus, but it must be diesel. Our vendor doesn’t have diesel mini busses. We could get propane but are not sure we want that. Mr. Landsman asked about getting a committee on pre-school and who would volunteer to be members. Mrs. Kampmann and Mr. Frerichs volunteered.

Mrs. Neill let the board know that for in services they are doing grade alike meetings. She talked about the school improvement committee and how they have made some changes in the school to help with the way our school looks. The 3rd – 6th grades & special education are working on reading. There will be semester tests next week on Wednesday & Thursday. Dismissal on Thursday is 3:35. The vocal winter concert will be held this Friday night.

**ITEM 18.12.3114**

There being no further business before the board, Bauer moved to adjourn the meeting at 8:13pm, seconded by Schuurman. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, January 8th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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