

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 18, 2017

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 18th at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by Vice-President J. Homola at 7:00 P.M. and adjourned at 7:48 P.M.

Members present:

Josh Hawkinson, Britton-Hecla; Cory Akin, Castlewood; Trudi Gaikowski, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Joe Homola, Hamlin; Dave Fuller, Henry; Brett Anderson, Lake Preston; Gene Bjorklund, Sioux Valley; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Martin Murphy, Arlington; Debbe Koenecke, Deuel; Evelyn Eagle, Enemy Swim Day School; Kathy Roe, Florence; Greg Schortzmann, Iroquois; Amber Hamling, Rosholt; Lisa Amdahl, Summit

Others Attending:

NESC Staff Representatives: None

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

Vice-President Homola called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18034 Motion by J. Hawkinson, second by D. Lutkemeier, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Sonja Homola, Jim Block and Brian Jandahl were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #18035 Motion by C. Knutson, second by D. Fuller, to approve the financial report for the period ending November 30, 2017. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2017	\$231,723.60	\$651,116.81	\$10,578.50
<u>Receipts:</u>			
Local Sources	\$68,329.62	\$247,163.45	\$2.62
State Sources		\$4,281.98	
Federal Sources		\$137,686.00	
Other			\$8,906.07
Total Monthly Receipts	<u>\$68,329.62</u>	<u>\$389,131.43</u>	<u>\$8,908.69</u>
Total Gross Receipts	\$300,053.22	\$1,040,248.24	\$19,487.19
Manual Journal Entry		\$-2,568.95	
Less Salaries	\$15,673.37	\$260,134.60	
Less Disbursements	\$21,754.76	\$101,024.80	\$6,779.42
Total Salaries & Disbursements	<u>\$37,428.13</u>	<u>\$361,159.40</u>	<u>\$6,779.42</u>
Ending Cash Balance November 30, 2017	\$262,625.09	\$676,519.89	\$12,707.77

Consent Agenda

Action #18036 Motion by C. Akin, second by J. Shoemaker, to approve the following items on the Consent Agenda: 6a) Approval of November 20, 2017 Board of Directors minutes; 6b) Approval of payment of December 2017 claims; 6c) All present voting in favor, motion carried.

December 2017 Accounts Payable

GENERAL FUND

AAA PURE WATER WATER FILTER 13.42; AKIN, CORY STEERING MILEAGE 1.89; BJORKLUND, GENE STEERING MILEAGE 5.04; BMO MASTERCARD PURCH SVCS, SPLY, TRAVEL, PHONE \$2,264.94; CENEX FLEETCARD MAINT & GASOLINE 4,965.54; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 37.33; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 287.08; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 801.26; DON'S BODY SHOP MAINT 3,124.17; DUST TEX SERVICE, INC. NOV RUG RENTAL 6.22; ESTELLINE COMMUNITY OIL CO. MAINT 36.73; FRITZ CHEVROLET, INC MAINT 300.43; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 969.48; HOMOLA, JOE STEERING MILEAGE 2.39; In Your Service /Tami Koppang TRAINING 257.90; JANISCH SERVICES MAINT 20.00; JURGENS OIL MAINT 41.90; KNUTSON, CARIE STEERING MILEAGE 4.72; KOENECKE, DEBBE STEERING MILEAGE 3.28; KORMANAGEMENT SERVICES, LLC DRUG TESTING 1,655.18; NES C IMPREST 269.25; NES C PAYROLL CLEARING DEC 2017 16,164.23; NORTHLAND AUTO CENTER MAINT 865.02; OFFICE PEEPS, INC. BUS MANGAER SUPP 6.46; OTTER TAIL POWER CO. NOV ELECTRICITY 96.88; PALMLUND AUTOMOTIVE MAINT 361.74; REUER, CAROL ADMIN SUPP 18.00; TOWN OF HAYTI WATER 5.32; W.W. TIRE SERVICE MAINT 817.10; WEBSTER AUTO CARE MAINT 36.80

FUND TOTAL: \$33,439.70

SPECIAL EDUCATION FUND

AAA PURE WATER WATER FILTER 76.08; AKIN, CORY STEERING MILEAGE 10.71; BJORKLUND, GENE STEERING MILEAGE 28.56; BMO MASTERCARD PURCH SVCS, SPLY, TRAVEL, PHONE \$24,424.22; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 36.34; CHILSON, GINA NOV MILEAGE 129.36; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 1,626.76; DUST TEX SERVICE, INC. NOV RUG RENTAL 35.22; ELABO- WATERTOWN SCHOOL DISTRICT BUS MANAGER DUES 60.00; HOMOLA, JOE STEERING MILEAGE 13.57; In Your Service /Tami Koppang TRAINING 1,461.45; JUTTINGS GROCERY CB SUPP 18.38; KNUTSON, CARIE STEERING MILEAGE 26.78; KOENECKE, DEBBE STEERING MILEAGE 18.56; PARENT NOV MILEAGE 95.76; NES C IMPREST 374.00; NES C PAYROLL CLEARING DEC 2017 262,861.79; OFFICE PEEPS, INC. BUS MANGAER SUPP 36.58; OTTER TAIL POWER CO. NOV ELECTRICITY 549.01; REUER, CAROL ADMIN SUPP 101.99; SOFTWARE

UNLIMITED TRAINING - STORMO 600.00; TIEFENTHALER, DEBRA ASHA DUES REIMB 225.00; TOWN OF HAYTI WATER 30.18; WENZ, MELODY MILEAGE TO STAFF 120.54; WIESE, RITA MILEAGE TO STAFF 39.90; WIESNER, JAMIE MILEAGE TO STAFF 162.12

FUND TOTAL: \$293,162.86

Discussion Items

Audio accessibility for NESC Board Meetings

Discussion was held on the possibility of making NESC Board meetings accessible to the public via an audio stream. Aberle will gather additional information and further discussion will be held at the January Board meeting.

Director Evaluation

Director evaluations were passed out. They should be mailed back to Vice-President J. Homola before January 9th to go over in January.

Business Manager Evaluation

Business Manager evaluations will be conducted at a later date.

PECS (Picture Exchange Communication System) Training

Discussion was held on PECS training.

Assistant Director's Report

There was no Assistant Director's report.

Director's Report

There was no Director's report.

Action Items

No action items were presented.

Executive Session

No executive session was held.

Adjournment

Action #18037 With there being no further business, motion by B. Anderson, second by C. Knutson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, January 15, 2018 at 7:00 P.M.

Joe Homola, Vice-President

Tiffany Stormo, Business Manager

