ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## June 13, 2016

**BOARD MEMBERS**: Landsman, Bauer, Frerichs, Kampmann & Schuurman

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: Nancy Spiering representing the paper & staff members Rikki Delaney, Rachel Schaefer, Kristin Trygstad & Georgianna Jensen

The meeting was called to order by Chairman Landsman at 5:30 pm.

**ITEM 16.06.2942**

There was a motion by Bauer, second by Schuurmanto approve the agenda as published with addition of long term sub pay. All voted aye, motion carried.

ITEM 16.06.2943 CONSENT ITEMS Motion by Kampmann, second by Frerichs to approve the following consent items excluding e to be discussed next month, all voted aye, motion carried:

a. The minutes of the May 9th, 2016 regular meeting

b. The financial reports as presented for May

c. Accept Payment of bills for May

d. Approve signed contracts

e. Approve disclosures not contrary to public interest

***GENERAL FUND***: Beginning Balance: 24,093.95, Revenue: Local – 225,684.60, County – 3,047.33, State – 133,981.70, Federal – 35,945.00, Expenditures: 203,346.01, Ending Balance: 219,406.57.

 ***CAPITAL OUTLAY***: Beginning Balance: 207,006.97, Revenue: Local – 274,956.05, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 15,391.03, Ending Balance: 466,571.99

***SPECIAL EDUCATION***: Beginning Balance: -41,725.48, Revenue: Local – 129,962.55, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 33,680.97, Ending Balance: 54,556.10.

***PENSION:*** Beginning Balance: 122,758.81, Revenue: Local – 27,495.61, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 150,254.42.

***BOND FUND***: Beginning Balance: 145,054.04, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 145,054.04.

***FOOD SERVICE:*** Beginning Balance: 27,017.20, Revenue: Local – 5,228.13, County – 0.00, State – 0.00, Federal – 8,199.38, Other – 0.00, Expenditures: 10,759.49, Ending Balance: 32,349.35.

**DRIVER EDUCATION:** Beginning Balance: 3,875.67, Revenue: Local – 2,580.00, Expenditures: 235.00, Ending Balance: 6,220.67.

***TRUST & AGENCY FD:*** Beginning Balance: 106,557.02, Revenue: 12,938.44, Expenditures: 34,805.29, Ending Balance: 84,690.17.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, COPIERS & PRINTERS, 29.77, A-OX WELDING SUPPLY, INC, CYLINDER LEASE, 909.50, AD MFG. CORP., AWARDS, 565.05, AP PROGRAM, AP EXAMS, 83.00, BUFFALO RIDGE NEWSPAPERS, LLC, SUBSCRIPTION, 32.00, CENTRAL BUSINESS SUPPLY INC., JACKET FILES & RIBBONS, 37.72, CENTURY BUSINESS, PRINTER LEASE, 75.00, CHESTER SCHOOL, REGION GOLF, 38.42, CHS, WEED EATER LINE, DIESEL & OIL, 1,431.74, CHURCHILL,MANOLIS,FREEMAN,KLUDT,, LEGAL SERVICES, 411.59, CITY OF ELKTON, WATER & SEWER, 291.16, CONNELLY WATER CONDITIONING, SOFTNER RENTAL, 30.00, COOKS WASTE PAPER, GARBAGE SERVICE, 196.02, DEZEEUW, LARRY, FERTILIZE FB FIELD, 60.00, eBOARDsolutions, Inc., SUBSCRIPTION, 600.00, ELKTON LOCKER, MEAT & CHEESE TRAY & BUNS, 111.44, ELKTON SCHOOL, ANNETTE STEIN , POSTAGE REIMB, 45.80, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 1,593.00, FARGEN, VICKIE, CLASS SUPPLIES, 42.87, GRAYBAR, LIGHTS & BALLASTS, 366.60, HAUFF MID-AMERICA SPORTS, RUNNING ELK AWARDS, 74.10, HILLYARD, AVENGER REPAIR, 268.65, HYVEE FOODS, PLANT FOR FUNERAL & FEES, 61.86, ITC TELECOM, INTERNET & PHONE SERVICE, 294.33, LOWE'S, CUSTODIAL SUPPLIES, 76.67, LUNDGREN, DEANNA, REIMB TITLE MATH SUPPLIES, 20.14, MID-CENTRAL ED COOP, DIAL VIRTUAL SCHOOL, 520.00, MILLBORN SEEDS INC., TURF MIX DELUXE, 225.00, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 82.98, OTTER TAIL POWER CO, ELECTRICITY, 5,367.22, POPPLERS MUSIC, TRUMPET REPAIR, 38.64, RFD NEWSPAPERS, INC., LEGALS, 103.80, SCHMITT MUSIC CENTERS, TUBA & BARITONE REPAIR, 89.00, SCHUURMAN, AREND , NESC MILEAGE, 218.40, SKYVIEW JUNCTION, MOWER & VEHICLE GAS, 490.24, STERZINGER CONSTRUCTION LLC, CRUSHED GRAVEL, 103.87, STEVE'S TIRE & SERVICE, INC., BUS 1,4,& 7 REPAIRS, 609.01, TIE, MEMBERSHIP DUES, 672.00, VISA, TRAVEL, FACS, & CABLES, 817.23, WALMART COMMUNITY, BATTERIES & SUPPLIES, 226.49, **Fund Total: 17,310.31.**

**CAPITAL OUTLAY**

A&B BUSINESS EQUIPMENT, COPIERS & PRINTERS, 1,622.44, CENTURY BUSINESS, PRINTER LEASE, 336.50, ELKTON-IMPREST FUND, VIDEO EDITING SOFTWARE, 1,600.00, FIRST BANK & TRUST-BROOKINGS, INT & FEES, 7,850.00, SHI INTERNATIONAL CORP., WINDOWS LICENSE, 3,982.09, **Fund Total: 15,391.03.**

**SPECIAL EDUCATION**

ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 201.57, ITC TELECOM, INTERNET & PHONE SERVICE, 26.24, NORTHEAST ED SERVICES COOP, CENTER BASE TUITION, 5,413.40, VISA, SUM DOG, 100.00, **Fund Total: 5,741.21.**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 114.68, DEAN FOODS NORTH CENTRAL, INC., MILK, 505.80, EARTHGRAINS/BIMBO BAKERIES, BREAD, 138.30, ELKTON LOCKER, MEAT & CHEESE TRAY & BUNS, 13.75, ELKTON PLUMBING, FIX LEAK ON POTATO PEELER, 194.43, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 13.00, SCHOOL NUTRITION ASSOC OF SD, REG MARY JANE SHORT, 102.00, VARIETY FOODS, SCHOOL LUNCH, 55.00, VISA, ICAN FEES, 15.00, **Fund Total: 1,151.96.**

**OTHER ENTERPRISE FUNDS**

ELKTON-IMPREST FUND, REFUND DRIVER ED FEE, 235.00, **Fund Total: 235.00.**

**IMPREST 05.2016**

BALTIC HIGH SCHOOL, TRACK ENTRY FEE, 125.00, CHESTER SCHOOL, TRACK ENTRY, 125.00, HOWARD WOOD RELAYS, TRACK ENTRY FEE, 100.00, JUNKER DAVID , TCF BAGS, 4.96, KCCC, GOLF ENTRY, 40.00, LAKE REGION GOLF, GOLF ENTRY, 40.00, DEPT OF MOTOR VEHICLES , TITLE, 13.00, SDSNA, CONF FEE, 130.00, COLMAN-EGAN SCHOOL, GOLF ENTRY, -32.00, PELLINGAHR CLEMENS, REIMB DR. ED, 235.00, SCHOOL NUTRITION ASSOC, MEETING FEES, 13.00, BORCH'S SPORTING GOODS, BANKSTAR, 100.00, DEUEL SCHOOL, TRACK ENTRY FEE, 125.00, DISCOUNT MAGAZINE, MAGAZINES, 387.55, SKORDAHL LIZ, BARTON READING/SPELLING, 190.00, JUNKER DAVID, TCF BAGS, 6.61, CHESTER SCHOOL, REGION TRACK, 89.45, MADISON GOLF, GOLF ENTRY, 40.00, GEBHART ERVIN, STATE TRACK MEET MEALS, 310.00, **IMPREST Total: 2,042.57.**

**MAY 16 PAYROLL REPORT:**

**GENERAL FUND:** 187,109.33, OF WHICH INSTRUCTIONAL, 116,556.43; SUPPORT SERVICES, 60,175.41; CO-CURRICULAR, 10,377.49; SPECIAL EDUCATION, 27,975.48; FOOD SERVICE, 7,944.34; **TOTAL PAYROLL: 223,029.16**

NEW BUSINESS

ITEM 16.06.2944

There was a motion by Bauer, second by Schuurman to approve ‘I’ policies. All voted aye, motion carried.

ITEM 16.06.2945

There was a motion by Kampmann, second by Bauer to approve surplus computer items to be destroyed. All voted aye, motion carried.

Discussion was had about the negotiation policies for their first reading. Most of the procedures we currently use are the same as the policies proposed.

ITEM 16.06.2946

There was a motion by Bauer, second by Schuurman to set the long term sub pay to $146.00 per day from the first day of a known long term sub situation. All voted aye, motion carried.

PUBLIC COMMENTS

Nancy suggested doing a new board picture at the next meeting.

**REPORTS**

Arend Schuurman attended the NESC meeting where they worked on the budget. All contracts have been returned. Their insurances increased again for the next year. They will be looking at options for their liability insurance

Jennifer Kampmann reported that Sherry was just thrilled that this year we had a record low of books not returned.

In the staff report the K-3 teachers informed the board about their work with the literacy project. 25 schools in the state were selected to join this project. They were excited about how things are working within their classrooms. They are able to work with each student. They are supported by Lisa Reinhiller who will continue to support them after the project comes to an end.

Mr. Jandahl would like the board to consider an amount to allow us to purchase a used bus. The practice FB field is under repair. Tilling, picking up chunks & seeding are taking place. Building maintenance is ahead of schedule. There is no major construction in their way this year. 3D security out of Sioux Falls has given us more options and better pricing for door security.

Mrs. Neill let the board know the master schedules for this next year are complete as well as bell schedules. The Social Studies series has been selected. All grades will utilize the Houghlin Mifflin series. Our Geography class will utilize a Pearson series. Revision on Math & ELA are occurring this month at the state level. Mrs. Mortland was selected by the state to help with the Math revision. Mrs. Beckman and I were selected for the ELA revision. Open House for the 2016 – 2017 school year will be held on Thursday August 11th. Netbook training will also be this night.

Ms. Bruns informed the board about the decrease in wind farm taxes this year. After calling the Dept of Revenue she learned it was because of the lower amount of production this last year. Todd Bailey said that so far this year things looked better. She told the board that the general fund while looking low yet is doing better than last year. Nothing has been moved to the pension or capital outlay funds. She requested a change of date for the July meeting. This will now be on July 18th at 7pm.

ITEM 16.06.2947

There was a motion by Bauer, second by Kampmann to go into executive session pursuant to SDCL 1-25-2 Sub 4 Negotiations at 6:26pm. All voted aye, motion carried.

The board was brought out of executive session at 6:37pm by Chairman Landsman.

**ITEM 16.06.2948**

There being no further business before the board, Bauer moved to adjourn the meeting at 6:38pm, seconded by Frerichs. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, July 18th, 2016 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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