ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## June 13, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Kampmann, and Bauer.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N. Lynn representing the paper, Community member – B Neill, parent & student

The meeting was called to order by Chairman Landsman at 5:30 pm.

**ITEM 17.06.3067**

There was a motion by Bauer, second by Kampmannto approve the agenda as published with/addition of first reading of policy. All voted aye, motion carried.

ITEM 17.06.3068 CONSENT ITEMS Motion by Kampmann, second by Schuurman to approve the following consent items, all voted aye, motion carried:

a. The minutes of the May 8, 2017 regular meeting

b. The financial reports as presented for May

c. Accept Payment of bills for May

d. Approve signed contracts, Sara Brown Rolland Colony teacher, Robert Redlinger custodian, Trish Van Dyke head girl’s basketball & Beth Frederiksen summer school teacher

d. Accept resignation of Joe Frederiksen who taught at Rolland Colony

***GENERAL FUND***: Beginning Balance: 2,630.77, Revenue: Local – 298,225.19, County – 2,638.91 State – 149,210.76, Federal – 0.00, Expenditures: 227,638.31, Ending Balance: 225,067.32.

***CAPITAL OUTLAY***: Beginning Balance: 420,812.79, Revenue: Local – 277,815.70, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 26,842.01, Ending Balance: 671,786.48

***SPECIAL EDUCATION***: Beginning Balance: 30,813.81, Revenue: Local – 160,814.86, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 46,723.42, Ending Balance: 144,905.25.

***PENSION:*** Beginning Balance: 157,462.79, Revenue: Local – 38.27, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 157,501.06

***BOND FUND***: Beginning Balance: 64,131.33, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 64,131.33.

***FOOD SERVICE:*** Beginning Balance: 48,131.39, Revenue: Local – 1,912.85, County – 0.00, State – 0.00, Federal – 9,402.32, Expenditures: 9,607.80, Ending Balance: 48,881.99.

**DRIVER EDUCATION:** Beginning Balance: 3,206.53, Revenue: Local – 1,880.00, Expenditures: 0.00, Ending Balance: 5,086.53.

***TRUST & AGENCY FD:*** Beginning Balance: 98,273.60, Revenue: 13,019.61, Expenditures: 9,752.59, Ending Balance: 101,540.70.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 43.07, A&M PRODUCTS COMPANY, TRACK AWARDS, 189.50, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 56.95, ALPHAMEDIA USA, LLC, EMPLOYMENT ADS, 400.00, AUTOMATIC BUILDING CONTROLS, INC, SMOKE DETECTOR, 235.87, BANKSTAR INSURANCE SERVICES, FIDELITY BOND, 235.85, BROOKINGS REGISTER, CUSTODIAL AD, 45.00, BUFFALO RIDGE NEWSPAPERS, LLC, RENEW SUBSCRIPTION, 33.00, CEDAR SHORE, AD TRAVEL, 183.90, CHS, DIESEL, 2,078.71, CHURCHILL, MANOLIS, FREEMAN, KLUDT, LEGAL SERVICES, 356.17, CITY OF ELKTON, WATER & SEWER, 521.37, CONNELLY WATER CONDITIONING, RENTAL & SALT, 30.00, COOKS WASTE PAPER, GARBAGE SERVICE, 207.78, DA SERVICES, FINISH GYM FLOORS, 3,400.00, DEUBROOK SCHOOL, DVC FEES, 200.00, eBOARDsolutions, Inc., POLICY SUBSCRIPTION, 600.00, ELKTON AUTO REPAIR, OIL CHANGE & BUS REPAIRS, 589.79, ELKTON LOCKER, TOWELS & DAWN, 21.77, ELKTON SCHOOL, ANNETTE STEIN , POSTAGE REIMB, 45.00, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 3,092.71, FARGEN, VICKIE, CRAFT SUPPLIES, 57.26, GEBHART, ERVIN, GAS & TRAVEL, 85.46, HILLYARD/SIOUX FALLS, FLOOR MACHINE & REPAIRS, 86.00, HUNGERFORD CHIROPRACTIC & PHYSICAL , DOT PHYSICAL, 80.00, HYVEE FOODS, SHEET CAKE, 32.99, ITC TELECOM, INTERNET & PHONE SERVICES, 320.44, JOSTENS INC., DIPLOMA, 13.41, JW PEPPER & SON INC, CHOIR MUSIC, 146.46, LOWE'S, DOOR OPENERS, 66.44, MID-CENTRAL ED COOP, ONLINE COURSE, 260.00, MIDWEST GLASS,INC, DOOR REPAIR, 91.22, MOODY COUNTY ENTERPRISE, CUSTODIAL ADS, 30.00, MORTLAND, RANDY , REIMB CUSTODIAL SUPPLIES, 15.48, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 84.66, OTTER TAIL POWER CO, ELECTRICITY, 5,090.91,

POPPLERS MUSIC, REPAIRS, TUBA & INSTRUMENTS, 131.10, QUALITY INN & SUITES, ROOMS HOWARD WOOD, 480.00, RFD NEWSPAPERS, INC., LEGALS, 112.78, RUNNINGS FARM & FLEET, ROUND UP & OIL, 47.43, SCHUURMAN, AREND, MILEAGE REIMB NESC, 273.00, SDACTE, CTE REGISTRATION, 502.00, SDSSA, REGISTRATION, 150.00, SHERWIN-WILLIAMS CO, PAINT & ROLLER, 74.76, SKYVIEW JUNCTION, MOWER GAS & REG GAS, 452.26, TECHNOLOGY & INNOVATION IN , TIE MEMBERSHIP, 920.00, TOTAL MAINTENANCE SYSTEMS, INC., FLOOD RESTORATION, 4,031.03, VISA, TRAVEL, SCREENS & GROCERIES, 1,222.51, WALMART COMMUNITY, SCIENCE PROJECT, 53.17, **Fund Total: 27,477.21.**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, PRINTERS & COPIERS, 422.87, DAKTRONICS, TRACK SHOT CLOCKS & BUTTON, 7,548.00, EARTHBEND, SWITCHES, 4,675.00, FIRST BANK & TRUST-BROOKINGS, INT & FEES, 6,390.00, HILLYARD/SIOUX FALLS, FLOOR MACHINE & REPAIRS, 732.14, OHM'S, WASHER & DRYER, 395.00, POPPLERS MUSIC, REPAIRS, TUBA & INSTRUMENTS, 4,419.42, UNIVERSAL ATHLETIC SERVICE, INC, SHOULDER PADS, 1,257.88, VISA, MONITORS & BOOKS, 665.20, WELLS FARGO VENDOR FIN SERV, PRINTER & COPIERS, 336.50, **Fund Total: 26,842.01.**

**SPECIAL EDUCATION**

ADVANCE, MAY SERVICES, 2,292.50, CAREER ADVANTAGE, MAY SERVICES, 565.96, EMPLOYMENT ACTION NETWORK INC., JOB COACHING & MILEAGE, 3,014.76, ITC TELECOM, INTERNET & PHONE SERVICES, 29.15, NORTHEAST ED SERVICES COOP, CENTER BASE TUITION APR & MAY, 9,428.18, SMALLFIELD, KIM, MILEAGE, 120.96, VISA, SUM DOG & BOOKS, 376.94, **Fund Total: 15,828.45**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 117.58, CONNELLY WATER CONDITIONING, RENTAL & SALT, 10.00, DEAN FOODS NORTH CENTRAL, INC., MILK, 389.95, EARTHGRAINS/BIMBO BAKERIES, BREAD, 169.36, SCHOOL NUTRITION ASSOC OF SD, DUES & REGISTRATION, 250.00, VARIETY FOODS, SCHOOL LUNCH, 137.72, VISA, POSTERS, 58.85, **Fund Total: 1,133.46.**

**MAY 17 PAYROLL REPORT:**

**GENERAL FUND:** 202,442.43, OF WHICH INSTRUCTIONAL, 131,700.31; SUPPORT SERVICES, 62,383.05; CO-CURRICULAR, 8,359.07; SPECIAL EDUCATION, 31,025.26; FOOD SERVICE, 8,364.97; DRIVER ED, 0.00, **TOTAL PAYROLL: 241,832.44**

**IMPREST 05.2017**

AUDIO CONNECTIONS, WIRELESS MIC RENTAL, 100.00, CHESTER SCHOOL, TRACK MEET, 125.00, DEUEL SCHOOL, TRACK MEET, 125.00, HOWARD WOOD, TRACK ENTRY, 100.00, ROBEY ALEX, ART SUPPLIES REIMB, 36.50, WALMART, SUPPLIES, 4.27, A&B BUSINESS, COPIER, 80.74, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, FLANDREAU BAKERY, VINCE RELAYS, 37.45, NASSP, NHS 2017-18, 385.00, ROELOFSEN, PARTS, 26.50, SDACTE, DUES & FEES, 597.00, THUROW KELLY, FINGERPRINTING, 10.00, FJELLESTAD TIM, REGION 4B TRACK STARTER, 277.30, FODS SHANE, WORKER REG 4B TRACK, 169.32, JESSE JAMES GOLF MEET, GOLF ENTRY, 45.00, LUKENS JEFF, REGION 4B TRACK OFFICIAL, 237.30, TIMMINS BUCK, REGION 4B TRACK STARTER, 302.08, NEILL JOHN, FLOOD CLEANUP, 15.00, EDGEBROOK GOLF, GOLF ENTRY, 30.00, FARNHAM TAL, STATE TRACK MEALS, 296.00, GROSS RYON, TRANSPORT POLES, 50.00, **IMPREST TOTAL, 3,092.71.**

OLD BUSINESS

The budget was discussed again. Moe stated that her numbers were much closer to the actual outlook for the budget. With adding a new elementary teacher the elementary instruction accounts had to be increased.

The board talked about the Strength/Conditioning Coach position. They will continue to look at this but at this time it is not in the budget and was not negotiated. There were some possible avenues to research.

NEW BUSINESS

There were no disclosures to report.

The state informed us we need to have an unpaid meal charges policy. The board heard the first reading of the policy.

PUBLIC COMMENTS

Mr. Brad Neill thanked the board for their consideration of the strength/conditioning coach. He also thanked the Ericksons for their efforts with the kids.

**REPORTS**

Mr. Schuurman informed the board that Brookings will not be doing Reading Recovery through NESC. They discussed purchasing vehicles from the state surplus. The discussion of the increased workload because of NPIP continued.

Mrs. Kampmann said the library survey had been complete.

Ms Bruns informed the board that we received our wind tower money. It seems to be a little less each year. We are still expecting a large check from the county in June.

Mr. Jandahl received information pertaining to the conflict of interest law which stated that an amount of $5,000 or greater was the threshold needed to even have a conflict. There have been some changes to the background check procedure because of Federal regulations. He has been invited to the Governor’s mansion to discuss the Innovative Career Pathways and the Ell training.

Mrs. Neill informed the board that the master schedules are complete as well as the various bell schedules. Lisa Reinhiller will be working with us through the Shared Services Grant. Houghlin Mifflin have been chosen for the Science textbooks and Pearson for Anatomy. She will be looking into CTE next year. The ELL Cohort classes have been complete.

ITEM 17.06.3069

There was a motion by Bauer second by Schuurman to take the board into executive session pursuant to SDCL 1-25-2 Sub 2 Student Issue at 6:09. All voted aye, motion carried.

The board was brought out of executive session at 6:22 by Chairman Landsman.

**ITEM 17.06.3070**

There was a motion by Kampmann second by Schuurman to approve the graduation plan for student V. All voted aye, motion carried.

**ITEM 17.06.3071**

There being no further business before the board, Schuurman moved to adjourn the meeting at 6:23pm, seconded by Frerichs. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, July 10th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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