ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## May 14, 2018

**BOARD MEMBERS**: Landsman, Bauer, Frerichs, & Schuurman. Kampmann was absent.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper; Staff: D Robbins & M Harming.

The meeting was called to order by Chairman Landsman at 7:00 pm.

**ITEM 18.05.3157**

There was a motion by Bauer, second by Schuurmanto approve the agenda as published with the addition of preliminary budget & enroll SDRS. All voted aye, motion carried.

ITEM 18.05.3158 CONSENT ITEMS Motion by Schuurman, second by Frerichs to approve the following consent items, all voted aye, motion carried:

a. The minutes of the April 9th, 2018 regular meeting.

b. The financial reports as presented for April

c. Accept Payment of bills for April.

d. Approve signed contracts – non certified & Michael Mitchell for Science & Brianna Clarke for Art

e. Approve resignation of Judy Even who has served the district for 30 years in the kitchen as manager and then dishwasher. Thank you for your service.

***GENERAL FUND***: Beginning Balance: 160,418.40 Revenue: Local – 21,773.55, County – 3,006.67, State – 27,571.00, Federal – 0.00, Expenditures: 236,815.39, Ending Balance: - 24,045.77.

***CAPITAL OUTLAY***: Beginning Balance: 768,693.57, Revenue: Local – 23,044.17, County – 0.00, State – 0.00, Federal – 0.00, Other –0.00, Expenditures: 12,709.76, Ending Balance: 779,027.98.

***SPECIAL EDUCATION***: Beginning Balance: 141,186.53, Revenue: Local – 13,574.77, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 41,312.92, Ending Balance: 113,448.38.

***PENSION:*** Beginning Balance: 139,978.71, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 139,978.71.

***FOOD SERVICE:*** Beginning Balance: 46,094.81, Revenue: Local – 10,174.30, County – 0.00, State – 0.00, Federal – 8,588.39, Expenditures: 15,005.02, Ending Balance: 49,852.48.

**DRIVER EDUCATION:** Beginning Balance: 1,133.96, Revenue: Local – 4,030.00, Expenditures: 0.00, Ending Balance: 5,163.96.

***TRUST & AGENCY FD:*** Beginning Balance: 111,274.78, Revenue: 58,300.64, Expenditures: 69,289.52, Ending Balance: 100,285.90.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINTENANCE, 41.64, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 59.89, AUTOMATIC BUILDING CONTROLS, INC, SMOKE DETECTOR, 91.42, BECKMAN, KELSEY, REFUND BATTERIES, 23.05, BROOKINGS ENGRAVING, MUSIC 4YR AWARD, 329.74, BRUNS, MOE, TRAVEL TO PIERRE & MITCHELL, 143.15, CHS, DIESEL, REPAIRS & LP, 7,438.95, CITY OF ELKTON, SEWER & WATER, 314.45, COOKS WASTEPAPER & RECYCLE, GARBAGE SERVICE, 218.05, DAVE'S REPAIR, OIL CHANGE - VANS, 124.94, DYNAMIC MEASUREMENT GROUP, DIBEL REPORTING, 100.00, ELKTON AUTO REPAIR, MINI BUS REPAIR, 169.03, ELKTON FCCLA, STATE EVENT TRAVEL, 845.00, ELKTON LOCKER, MEAT TRAY & WATER, 52.58, ELKTON LUMBER, LUMBER, 22.92, ELKTON PLUMBING, SNOW REMOVAL & REPAIRS, 547.89, ELKTON SCHOOL, ANNETTE STEIN, REIMBURSE POSTAGE, 56.45, ELKTON-IMPREST FUND, REIMBURSE IMPREST, 4,428.45, FARNHAM, TAL, MARKERS & COATHOOKS REIMBURSED, 41.49, G&R CONTROLS, INC, NORTH GYM ALARMING, 664.35, HYVEE FOODS, CRACKERS FOR TEACHER APPRECIATION, 6.87, ITC TELECOM, INTERNET & PHONE SERVICE, 324.15, JW PEPPER & SON INC, CHOIR MUSIC, 76.75, KAMPMANN, LINDA, WASHED VANS, 23.44, LOWE'S, FASTENERS, 29.55, MCLEOD'S, ACTIVITY FUND CHECKS, 219.48, MENARDS - SIOUX FALLS - WEST, POLY FINISH, 46.87, MIDSTATES GROUP, EARLY LEARNING GUIDELINES, 28.50, MIDWEST GLASS INC, REPAIRED DOOR, 412.74, MORTLAND REPAIR, SAW BLADES, 187.41, NAPA AUTO PARTS, BUIDING SUPPLIES, 59.44, NASSP, NHS AFFILIATION, 385.00, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 64.43, OTTER TAIL POWER CO, ELECTRICITY, 6,805.99, POPPLERS MUSIC, CHOIR & BAND MUSIC & REPAIRS, 115.95, RAMKOTA HOTEL - PIERRE, RAMKOTA, COUNSELOR & BUSMAN TRAVEL, 298.97, RFD NEWSPAPERS, INC., LEGALS, 306.70, ROGGENBUCK TREE SERVICE, JIM, REMOVAL OF 3 TREES, 1,000.00, RUNNINGS FARM & FLEET, GLOVES & PARTS FOR MOWER, 86.78, SDHSAA, NF NEWS & STU PRESS, 31.00, SD UNEMPLOYMENT, UNEMPLOYMENT INSURANCE, 1,542.96, SKYVIEW JUNCTION, GAS, 569.23, UPS STORE, THE, POWER CHEF PRINTING, 105.60, VISA, BAND TRAVEL, COAT HOOKS & GROCERIES, 859.99, WALMART COMMUNITY, PLIERS & 2ND GR SUPPLIES, 87.81, WEIGHT, AMY, REIMBURSE SD CARD, 19.04, **Fund Total: 28,548.10.**

**CAPITAL OUTLAY**

ALTIUS POLES INC, POLE VAULT POLES, 500.00, BORCH'S SPORTING GOODS INC., HURDLES, 4,084.00, CENTURY BUSINESS PRODUCTS, PRINTERS & COPIERS, 739.51, HAUFF MID-AMERICA SPORTS, TRACK UNIFORMS, 399.75, PEARSON INC, ELL SUBSCRIPTION, 1,000.00, SOFTWARE UNLIMITED, SOFTWARE FEES, 5,650.00, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, **Fund Total: 12,709.76.**

**SPECIAL EDUCATION**

ADVANCE, APRIL SERVICES, 3,850.00, BATA BUS, STUDENT TRAVEL, 180.00, CAREER ADVANTAGE, APRIL SERVICES, 580.35, ELKTON-IMPREST FUND, REIMBURSE IMPREST, 538.87, ITC TELECOM, INTERNET & PHONE SERVICE, 29.45, NORTHEAST ED SERVICES COOP, AUTISM EVALUATION, 2,971.03, SD UNEMPLOYMENT, UNEMPLOYMENT INSURANCE, 171.52, VISA, SPED MATH & READING BOOKS, 530.77, WALMART COMMUNITY, PLIERS, KITCHEN & 2ND GR SUPPLIES, 20.83, **Fund Total: 8,872.82.**

**FOOD SERVICE**

BROOKINGS CREDIT BUREAU, COMMISSION, 36.80, CITY OF ELKTON, SEWER & WATER, 128.22, DEAN FOODS NORTH CENTRAL, INC., MILK, 1,079.95, EARTHGRAINS/BIMBO BAKERIES, BREAD, 510.20, REINHART FOOD SERVICE, SCHOOL LUNCH, 1,143.81, US FOODS DBA VARIETY FOODS, SCHOOL LUNCH, 1,580.03, WALMART COMMUNITY, KITCHEN SUPPLIES, 15.32, **Fund Total: 4,494.33.**

**APRIL 18 PAYROLL REPORT:**

**GENERAL FUND:** 209,243.55, OF WHICH INSTRUCTIONAL, 136,752.37; SUPPORT SERVICES, 63,036.69; CO-CURRICULAR, 9,454.49; SPECIAL EDUCATION, 32,481.92; FOOD SERVICE, 8,160.31; **TOTAL PAYROLL: 249,885.78.**

**IMPREST 04.2018**   
COLMAN-EGAN SCHOOL, MOTEL & MILEAGE, 163.71, HURON SCHOOL, REG 4B BBB, 156.14, SDHSAA, FEES, 900.00, SDSU ATHLETICS, TRACK ENTRIES, 250.00, SDSU CADAVER LAB, LAB DONATION, 50.00, EVEN ANNA, ELECTION WORKER, 152.25, KROGMAN NORMA, ELECTION WORKER, 140.00, SOUTH DAKOTA BANDMASTERS, BAND SOLO COMP, 150.00, WISKUR DEVONA, ELECTION WORKER, 140.00, BANKSTAR FINANCIAL, SURETY BOND, 52.00, CAREER ADVANTAGE, MARCH SERVICES, 513.87, ELKTON PLUMBING, REPAIRS & SNOW REMOVAL, 1,142.56, GRAYBAR, LAMP, 163.20, NAPA AUTO PARTS, CUSTODIAL SUPPLIES, 23.39, BLACK HILLS SPECIAL, WORKSHOP FEE, 25.00, CHESTER SCHOOL, GOLF ENTRY, 50.00, DESMET HIGH SCHOOL, JH TRACK MEET, 60.00, GARRETSON SCHOOL, ENTRY FEE GOLF, 50.00, GEBHART ERVIN, WORK RUNNING ELK, 150.00, MALLOY BOB, RUNNING ELK STARTER, 263.40, MURREN MARC, RUNNING ELK REFEREE, 208.80, SDHSAA, RULE BOOK ORDER, 113.00, SUNRISE RIDGE GOLF, DVC GOLF, 50.00, **IMPREST 4,967.32.**

NEW BUSINESS

There were no waivers of conflict of interest.

**ITEM 18.05.3159**

There was a motion by Frerichs second by Bauer to approve the application for waiver HS credit for equivalency exam in Algebra I. All voted aye, motion carried.

**ITEM 18.05.3160**

There was a motion by Schuurman second by Bauer to approve Amendment #1 & elect Dr. Paul Turman, Dr. Jerry Rasmussen, & Paul Nepodal to their respective positions for SDHSAA. All voted aye, motion carried.

**ITEM 18.05.3161**

There was a motion by Bauer second by Frerichs to approve Jennifer Kampmann & Arend Schuurman as board members for 3 year terms. All voted aye, motion carried.

**ITEM 18.05.3162**

There was a motion by Bauer second by Schuurman to approve Quam & Berglin for 2018 audit at a rate of $9,400. All voted aye, motion carried.

Mr. Jandahl and Mr. Bauer attended the meeting at the city about the sidewalks. Nancy was also in attendance. The engineer was present and the scope of the work was discussed. It wasn’t scheduled to start until the first of July and would not be done before school was starting. At this point it doesn’t look like it will occur this year but will be great when it is complete. There may be some grant money for the project also.

**ITEM 18.05.3163**

There was a motion by Frerichs second by Schuurman to accept the land from the City of Elkton. All voted aye, motion carried.

Mr. Harming presented his tech budget to the board. His tech committee had made recommendations such as to put the computer rotation on a 3 year schedule. There is a need to increase the # of access points in the building and e-rate will be funding about 70% of these. His total budget will be $48,198.00.

Ms. Bruns presented the budget for the general fund. This will increase by about $90,000.00 for next year. She will still need to tweak items before it is presented for a hearing in July. The capital budget will come in around $850,000.00 at this point. The special education budget has increased by $5,000.00 from last year. The pension fund will decrease since several early retirement payments have been completed. Food service will also be increased to $177,050.00. The final fund is the driver education fund set currently at $5,250.00.

**ITEM 18.05.3164**

There was a motion by Frerichs second by Bauer to approve auto enrollment resolution for SDSR Supplemental. All voted aye, motion carried

PUBLIC COMMENTS

There were no public comments

**REPORTS**

Mr. Schuurman said they renewed the contract with Cor Management for bus driver regulations. They also looked at a preliminary budget. They set the center based tuition.

Mrs. Kampmann was not present but left information with Mr. Jandahl. The library’s annual report to the SD state Library has been completed. The library inventory is in full swing and is expected to be done by Wednesday May 16th. As of today only 3 books have not been returned. There are 17,501 items in the library’s catalog, 441 patrons, with 17,286 checkouts for the year.

Ms Bruns had earlier informed the board about the Pension fund scheduled to sunset. Our current balance is $139,978.71 with $39,600.00 in early retirement payments remaining and there remains one more teacher who could possibly early retire. She told the board that the rating from S & P changed from “AA-“ to “A+”. This was explained to be because of a change in their rating tiers. It is still a very strong financial position.

Mr. Jandahl called the 2 other schools who were considering the sharing of an officer and it doesn’t sound like they will be able to come up with the funding even though it would be a great idea. He attended the ECF fund in Pierre and they were short again this year. There were more requests than revenue available. He has completed the 5 years of service on this board. He is doing the prep work for a desk audit from DOE.

Mrs. Neill informed the board that today was the last day of classes for those exempt from tests. Elementary awards will be given on Wednesday. Registration for classes for this next year is done. We will be purchasing text books for CTE & Tech classes. They will begin a Math review to purchase for FY20. Smarter Balance results are coming in and teachers are working on mapping. They would like to have a longer time frame for conferences next year as some of the elementary classes are large enough to not give enough time to parents. They will do a 2:15 dismissal and conferences until 8 next year.

**ITEM 18.05.3165**

There was a motion by Schuurman, second by Bauer to take the board into executive session pursuant to SDCL 1-25-2 Sub 4, Negotiations at 8:04. All voted aye, motion carried.

The board was brought out of executive session at 8:14 by Chairman Landsman.

**ITEM 18.05.3166**

There being no further business before the board, Schuurman moved to adjourn the meeting at 8:15pm, seconded by Bauer. All voted aye, motion carried.

**The next regular meeting is scheduled for Wednesday, June 13th, 2018 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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