ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## February 13, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Bauer, and Kampmann.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering & N. Lynn representing the paper, staff members – R Delaney, R Schaefer & K Trygstad

The meeting was called to order by Chairman Landsman at 7:00 pm.

ITEM 17.02.3031

There was a motion by Schuurman, second by Kampmannto approve the agenda as published with the additions of surplus trap set & approve participation in Roth 457 through SDRS. All voted aye, motion carried.

ITEM 17.02.3032 CONSENT ITEMS Motion by Bauer, second by Frerichs to approve the following consent items, all voted aye, motion carried:

a. The minutes of the January 9, 2017 regular & January 19 special meetings

b. The financial reports as presented for January

c. Accept Payment of bills for January

d. Accept signed contract for Jeffrey Schneider as Science Teacher for 2017 – 2018 school year

***GENERAL FUND***: Beginning Balance: 396,369.86, Revenue: Local – 133,499.57, County – 5,388.86 State – 32,286.00, Federal – 0.00, Adjust Ins. – 230.84, Expenditures: 237,135.13, Adjust Fed Rev – 859.71, Ending Balance: 330,780.29.

 ***CAPITAL OUTLAY***: Beginning Balance: 446,392.11, Revenue: Local – 10,409.04, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 86,462.02, Adjust Fed Rev – 229.90, Ending Balance: 370,569.03

***SPECIAL EDUCATION***: Beginning Balance: 145,144.85, Revenue: Local – 6,417.00, County – 0.00, State – 0.00, Federal – 0.00, Adjust Ins. – 81.42, Expenditures: 39,880.62, Ending Balance: 111.762.65.

***PENSION:*** Beginning Balance: 156,396.71, Revenue: Local – 1,040.92, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 157,437.63.

***BOND FUND***: Beginning Balance: 64,131.33, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 64,131.33.

***FOOD SERVICE:*** Beginning Balance: 33,378.91, Revenue: Local – 10,459.90, County – 0.00, State – 0.00, Federal – 7,200.84, Adjust Ins. – 5.70, Expenditures: 22,099.24, Ending Balance: 33,174.26.

**DRIVER EDUCATION:** Beginning Balance: 1,091.53, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,091.53.

***TRUST & AGENCY FD:*** Beginning Balance: 98,266.55, Revenue: 8,718.93, Expenditures: 16,515.94, Ending Balance: 90,469.54.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 38.65, A&M PRODUCTS COMPANY, GBB DIST & REG PLAQUE, 113.25, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 58.65, AURORA AUTO BODY, BUS REPAIR, 923.65, BLICK ART MATERIALS, PAPER & BRUSHES, 139.81, BROOKINGS COUNTY SHERIFFS OFF, DARE T-SHIRTS, 170.20, CHS, OIL CHANGE, BATTERY, DIESEL, 2,595.04, CITY OF ELKTON, WATER & SEWER, 212.68, CLUBHOUSE HOTEL & SUITES - PIERRE, MOTEL STAY, 156.00, CONNELLY WATER CONDITIONING, SOFTNER RENTAL, 30.00, COOKS WASTE PAPER & RECYCLE, GARBAGE SERVICE, 418.68, DAYS INN SIOUX FALLS - AIRPORT, FB CLINIC TRAVEL, 56.00, DVL FIRE & SAFETY LLC, ANNUAL SYSTEM SERVICE, 149.00, ELKTON PLUMBING, SNOW REMOVAL, 508.54, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 31.81, ELKTON-IMPREST FUND, REPLENISH TRUST AND AGENCY, 2,260.97, G&R CONTROLS, INC, ALARMS IN GYM, 1,198.00, HAUFF MID-AMERICA SPORTS, DIST & REG AWARDS, 54.80, HILLYARD/SIOUX FALLS, ICE MELT & SUPPLIES, 4,355.36, ITC TELECOM, INTERNET & PHONE SERVICE, 398.34, JANDAHL, BRIAN, TRUMPET & MILEAGE, 304.60, JOSTENS, HONOR CORDS, 120.00, JW PEPPER & SON INC, CHOIR MUSIC, 130.49, LOWE'S, SHOP & SUPPLIES TO FIX GARAGE, 59.52, MACKSTEEL WAREHOUSE, STEEL, 809.96, MENARDS - SIOUX FALLS - WEST, SHOP SUPPLIES, 40.75, MID-CENTRAL ED COOP, VIRTUAL SCHOOL, 1,040.00, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 84.66, OTTER TAIL POWER CO, ELECTRICITY, 7,909.34, PETERS DISTRIBUTING INC, SERVICE PTZ CONTROLLER, 91.84, POPPLERS MUSIC, BAND MUSIC, 441.60, RFD NEWSPAPERS, INC., LEGALS, 94.24, SDIAAA, CONF REG, 150.00, SD UNEMPLOYMENT INSURANCE, UNEMPLOYMENT INSURANCE, 206.19, SKYVIEW JUNCTION, DIESEL, GAS & PIZZA, 674.83, SOUTH DAKOTA STATE UNIVERSITY, ELL COHORT CLASS, 4,800.00, STAN HOUSTON EQUIPMENT CO, BLADE & CART, 162.31, STEVE'S TIRE & SERVICE, INC., BUS 7 BROKEN SHAFT, 75.00, STUEFEN, KAYLA, GROCERIES FOR FACS, 28.33, SW/WC SERVICE COOPS, PAPER, 931.68, UNITED LABORATORIES, CLEANER, 321.99, VISA, ENVELOPES, GROCERIES & TRAVEL, 1,640.26, WALMART COMMUNITY, TAPE & MARKERS, 46.77, WEST SIOUX CERAMICS & DAKOTA, CLAY, 222.00, **FUND TOTAL: 34,255.79.**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, COPIERS & PRINTERS, 842.45, SD UNEMPLOYMENT INSURANCE, UNEMPLOYMENT INSURANCE, 22.92, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, **FUND TOTAL: 1,201.87.**

**SPECIAL EDUCATION**

ADVANCE, DEC & JAN SERVICES, 4,935.00, BATA INC, TRANSPORTATION, 640.00, BUKOWSKI, TERI, STUDENT TRANSPORTATION, 420.00, CAREER ADVANTAGE, DEC & JAN SERVICES, 790.85, ELKTON-IMPREST FUND, REPLENISH TRUST AND AGENCY, 212.84, ITC TELECOM, INTERNET & PHONE SERVICE, 37.79, NORTHEAST ED SERVICES COOP, CENTER BASE TUITION, 7,085.40, SW/WC SERVICE COOPS, PAPER, 103.52, VISA, ENVELOPES, 114.82, **FUND TOTAL: 14,340.22.**

**FOOD SERVICE**

BERNARD FOOD INDUSTRIES INC, SCHOOL LUNCH, 700.54, CITY OF ELKTON, WATER & SEWER, 240.97, DEAN FOODS NORTH CENTRAL, INC., MILK, 1,354.77, EARTHGRAINS/BIMBO BAKERIES, BREAD, 393.40, ELKTON-IMPREST FUND, REPLENISH TRUST AND AGENCY, 11.40, HILLYARD/SIOUX FALLS, DETERGENT, RINSE & BAGS, 265.62, REINHART FOOD SERVICE, SCHOOL LUNCH, 1,529.54, VARIETY FOODS, SCHOOL LUNCH, 4,331.17, WORDWARE INC, ANNUAL SERVICE, 1,512.00, **FUND TOTAL: 10,339.41.**

**JANUARY 17 PAYROLL REPORT:**

**GENERAL FUND:** 198,434.15, OF WHICH INSTRUCTIONAL, 130,986.07; SUPPORT SERVICES, 59,428.30; CO-CURRICULAR, 8,019.78; SPECIAL EDUCATION, 31,094.90; FOOD SERVICE, 8,112.01; DRIVER ED, 0.00, **TOTAL PAYROLL: 237,641.06**

**IMPREST 01.2017**

BENNING JAMES, OFFICIAL GBB DESMET, 75.00, DUFFY GARY, OFFICIAL GBB DESMET, 111.98, FREY JOSH, OFFICIAL BBB DESMET, 75.00, JANISH CHRIS, OFFICIAL BBB DESMET, 75.00, SKOGSTAD KURT, OFFICIAL BBB DESMET, 132.96, SOMA JENNIFER, OFFICIAL GBB DESMET, 75.00, SDSU MUSIC DEPT., REG IN-SERVICE, 45.00, STUEFEN KAYLA, REIMB FACS GROC, 13.58, U OF SOUTH DAKOTA, BAND FEES, 75.00, UNUM, CHECK ADDRESSED WRONG, 317.96, RENTERIA ANA, REFUND, 25.00, SASD, REGISTRATION, 60.00, SDMEA, REG ALL STATE BAND, 9.00, UNUM, FIX ERROR, 313.68, DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CK, 43.25, DUFFY GARY, OFFICIAL GBB DEUBROOK, 111.96, ELLIS DAVE, OFFICIAL DBLHDER FIS, 110.00, KIRCHNER JOHN, OFFICIAL DBLHDER FIS, 178.04, KIRCHNER JOSH, OFFICIAL DBLHDER FIS, 110.00, KOST TODD, BBB OFFICIAL DEUBROOK, 133.80, LACROIX BRET, BBB OFFICIAL DEUBROOK, 75.00, LARSON CHAD, BBB OFFICIAL DEUBROOK, 75.00, MORTLAND RANDY, FINGERPRINTING, 10.00, NEW DIRECTIONS, REG. CINDY WILLIAMS, 50.00, REGION MUSIC, ENTRY, 34.00, SCHNEIDER JEFF, OFFICIAL GBB DEUBROOK, 75.00, SOMA JENNIFER, OFFICIAL GBB DEUBROOK, 75.00, **IMPREST Total: 2,485.21.**

OLD BUSINESS

ITEM 17.02.3032

There was a motion from Kampmann and second from Schuurman to approve the second reading of the board policies. All voted aye, motion carried.

NEW BUSINESS

There were no disclosures to report.

The first reading of the next set of policies was held. These policies deal with shared services, pilot projects & some student policies.

**ITEM 17.02.3033**

There was a motion by Schuurman second by Kampmann to remove the charge for Lake Benton activities for the next year. All voted aye, motion carried.

**ITEM 17.02.3034**

There was a motion by Frerichs second by Schuurman to remove the charge for Lake Benton activities for the remainder of the year. Frerichs voted aye, Schuurman, Bauer & Kampmann voted nay motion denied.

**ITEM 17.02.3035**

There was a motion by Schuurman second by Bauer to surplus a trap set. All voted aye, motion carried.

**ITEM 17.02.3036**

There was a motion by Frerichs second by Kampmann to approve participation in SDRS Roth 457 program as provided in SDCL 3-13-57. All voted aye, motion carried.

PUBLIC COMMENTS

There were no public comments.

**REPORTS**

Mr. Schuurman reported an interesting meeting since there was no quorum so they contacted a member by phone. They also eliminated some of the agenda items. They agreed to one work agreement & renewal of a CD.

Mrs. Kampmann reported that the Library open house will be April 12th from 4 – 5. The jump-a-thon will be held April 25th.

Ms Bruns told the board that the current budget figures are on our web site. They include expended contracts. We are soon going to bill Lake Benton for the third quarter.

Mr. Jandahl thanked the board for their service. Board Recognition week is February 20 – 26. He talked to the board about purchasing 25% of Lisa Reinhiller’s contract for professional development. He informed the board that we will be purchasing a new floor scrubber. He then talked about the Smarter Balance & college placement.

Mrs. Neill let the board know that evaluations are still taking place. K-12 students were trained on the new SAVE yourself procedures. Seniors received the NCR testing results. We have a possibility of hosting district games. Our last home game will be the 18th. CB Douglas will be doing an experience with 7 – 12th grade students on Empathy.

ITEM 17.02.3037

There was a motion by Schuurman second by Frerichs to take the board into executive session pursuant to SDCL 1-25-2 Sub 4 Negotiations at 7:58. All voted aye, motion carried.

The board was brought out of executive session at 8:12 by Chairman Landsman.

**ITEM 17.02.3038**

There was a motion by Schuurman second by Frerichs to approve addendum to contract. All voted aye, motion carried.

**ITEM 17.02.3039**

There being no further business before the board, Frerichs moved to adjourn the meeting at 8:13pm, seconded by Bauer. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, March 13th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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