ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## October 10, 2016

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Kampmann and Bauer.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper, community member – Norma Lynn, visitor - Ed Johnson of Foreman Bus

The meeting was called to order by Chairman Landsman at 7:00 pm.

ITEM 17.10.2999

There was a motion by Bauer, second by Frerichsto approve the agenda as published with the addition of resignation & signed contract. All voted aye, motion carried.

ITEM 17.10.3000 CONSENT ITEMS Motion by Kampmann, second by Schuurman to approve the following consent items, all voted aye, motion carried:

a. The minutes of the September 12th, 2016 regular meeting & September 28, Special meeting

b. The financial reports as presented for September

c. Accept Payment of bills for September

d. Approve diesel quotes: 09/15/2016 clear diesel – CHS – 189.9, Anderson Oil – 195.9, Martin Oil – 187.4

e. Approve resignation of Trish Van Dyke for maternity leave from JHGBB for this year.

f. Approve signed contract for Ervin Gebhart for JHGBB for this year @ $1,815.00

***GENERAL FUND***: Beginning Balance: 384,702.48, Revenue: Local – 129,543.52, County – 2,128.47, State – 22,102.00, Federal – 0.00, Expenditures: 237,936.47, Ending Balance: 300,540.00.

 ***CAPITAL OUTLAY***: Beginning Balance: 268,270.15, Revenue: Local – 1,603.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 7,772.94, Ending Balance: 262,100.21

***SPECIAL EDUCATION***: Beginning Balance: 78,008.94, Revenue: Local – 940.24, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 36,840.75, Ending Balance: 42,108.43.

***PENSION:*** Beginning Balance: 110,140.53, Revenue: Local – 160.30, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 110,300.83.

***BOND FUND***: Beginning Balance: 64,124.04, Revenue: Local – 7.29, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 64,131.33.

***FOOD SERVICE:*** Beginning Balance: 16,542.06, Revenue: Local – 10,423.35, County – 0.00, State – 0.00, Federal – 4,847.06, Expenditures: 16,139.29, Ending Balance: 16,239.99.

**DRIVER EDUCATION:** Beginning Balance: 1,091.53, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,091.53.

***TRUST & AGENCY FD:*** Beginning Balance: 88,779.60, Revenue: 15,662.88, Expenditures: 21,097.12, Ending Balance: 83,345.36.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, ROLLAND COPIER MAINTENENCE, 117.87, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 56.17, BANKSTAR FINANCIAL, SAFE DEPOSIT BOX, 15.00, BLICK ART MATERIALS, COLORED PENCILS, 78.23, BORCH'S SPORTING GOODS INC., MVP SHIRTS DON MAGNUS TOURNEY, 70.00, BROOKINGS ENGRAVING, PLAQUE DON MAGNUS TOURNEY, 25.00, BROOKINGS REGISTER, RENEWAL, 95.08, BRUNS, MOE, MILEAGE & MEALS, 80.13, CHS, BULBS & OIL, 23.78, CHURCHILL, MANOLIS, FREEMAN, KLUDT, ATTORNEY FEES, 135.00, CITY OF ELKTON, WATER & SEWER, 320.57, CONNELLY WATER CONDITIONING, SOFTNER RENTAL & SALT, 35.50, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 22.47, ELKTON-IMPREST FUND, ONLINE VIDEO, OFFICIALS & FB GEAR, 4,451.27, FLAGHOUSE, INC, BALLS FOR PE, 121.75, HAUFF MID-AMERICA SPORTS, FOOTBALLS & CLEATS, 304.65, HYTEK, SOFTWARE UPGRADE, 179.00, ITC TELECOM, INTERNET & PHONE SERVICE, 326.96, JOHNSON MOTORS, VAN MIRROR, 25.35, JOSTENS INC., DIPLOMAS, 73.70, JW PEPPER & SON INC, SHEET MUSIC, 243.74, KORMANAGEMENT SERVICES, LLC, DER/TRAINING MANUALS, 25.00, LBVE, TICKET TAKERS, 40.00, LOWE'S, SAW BLADES & GLOSS, 66.12, MARTIN'S INC, DIESEL, 1,707.21, MENARDS - SIOUX FALLS - WEST, STAIN & TOOLS, 191.94, MID-CENTRAL ED COOP, DIAL VIRTUAL SCHOOL, 260.00, MIDWEST GLASS, INC, REPAIR DOORS, 280.87, NORTHEAST AREA PRINCIPAL'S, 2016-2017 REGISTRATION, 70.00, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 84.66, OTTER TAIL POWER CO, ELECTRICITY, 5,392.33, PIONEER MANUFACTURING COMP, FIELD PAINT, 331.50, POPPLERS MUSIC, INSTRUMENT REPAIRS, 518.44, QUALITY INN, WORKSHOP ROOMS, 189.28, RAMKOTA HOTEL - PIERRE, RAMKOTA , SDASBO ROOMS, 191.98, RFD NEWSPAPERS, INC., LEGALS, 238.50, SAFELITE AUTO GLASS, WINDSHIELD REPAIR ON MINI BUS, 43.98, SCHMITT MUSIC CENTERS, INSTRUMENT REPAIRS, 154.00, SCHOLASTIC INC., SCHOLASTIC NEWS, 26.25, SDIAAA, CONF REG STEVE ERICKSON, 180.00, SDSU COLLEGE OF EDUCATION & HUMAN , SDSU COURSES, 7,310.00, SHERWIN-WILLIAMS CO, THE, FIELD PAINT, 190.00, SKYVIEW JUNCTION, GAS, 843.25, STEVE'S TIRE & SERVICE, INC., BUS REPAIRS 6, 7 & 8, 844.23, VISA, TESTING, AWARDS & SHIPPING, 566.49, **Fund Total: 26,547.20.**

**CAPITAL OUTLAY**

ACME ELECTRIC MOTOR, INC, WELDING HELMETS & JACK, 987.70, CENTURY BUSINESS PRODUCTS, COPIER & PRINTERS, 1,296.09, ELKTON-IMPREST FUND, ONLINE VIDEO, OFFICIALS & FB GEAR, 526.50, HOUGHTON MIFFLIN COMPANY, LANGUAGE ARTS 1ST, 4,623.25, JUNIOR LIBRARY GUILD, ANNUAL SUBSCRIPTION, 607.80, NORTHERN STATE UNIVERSITY, TEXTBOOK BILLING, 308.06, UNIVERSAL ATHLETIC SERVICE, INC, HELMETS, 1,104.00, VISA, COPIER LEASE, 1,009.50, WELLS FARGO VENDOR FIN SERV, COPIER & PRINTER LEASE, 336.50, **Fund Total: 10,799.40.**

**SPECIAL EDUCATION**

ADVANCE, SERVICES AUGUST, 2,557.50, CAREER ADVANTAGE, SEPTEMBER SERVICES, 917.70, ELKTON-IMPREST FUND, ONLINE VIDEO, OFFICIALS & FB GEAR, 143.63, ITC TELECOM, INTERNET & PHONE SERVICE, 29.80, NORTHEAST ED SERVICES COOP, CENTER BASE TUITION, 7,085.40, QUALITY INN, WORKSHOP ROOMS, 378.56, VISA, TRAVEL, 32.41, **Fund Total: 11,145.00.**

**FOOD SERVICE**

ADVANCE, SERVICES AUGUST, 2,557.50, CAREER ADVANTAGE, SEPTEMBER SERVICES, 917.70, ELKTON-IMPREST FUND, ONLINE VIDEO, OFFICIALS & FB GEAR, 143.63, ITC TELECOM, INTERNET & PHONE SERVICE, 29.80, NORTHEAST ED SERVICES COOP, CENTER BASE TUITION, 7,085.40, QUALITY INN, WORKSHOP ROOMS, 378.56, VISA, TRAVEL, 32.41, **Fund Total: 11,145.00.**

**SEPTEMBER 16 PAYROLL REPORT:**

**GENERAL FUND:** 199,843.61, OF WHICH INSTRUCTIONAL, 132,162.99; SUPPORT SERVICES, 58,717.38; CO-CURRICULAR, 8,963.24; SPECIAL EDUCATION, 30,709.83; FOOD SERVICE, 8,111.20; DRIVER ED, 0.00, **TOTAL PAYROLL: 238,664.64**

**IMPREST 8.2016**

DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, ELKTON POST OFFICE, POSTAGE, 179.78, AMERICAN SCL COUNSELOR, MEMBERSHIP, 129.00, BAXTER RIKKI, REIMB, 35.00, COUNCIL ON COLLEGE, WORKSHOP FEE, 55.00, SDCA, DUES BONNIE YACKLEY, 110.00, BYE NICOLE, BACKGROUND CK, 10.00, DEUBROOK SCHOOL, ENTRY FEE XC, 35.00, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, FREDERIKSEN JOE, REIMB, 72.11, SHORT MARY JANE, REIMB, 52.10, DMV, REGISTRATION, 15.00, AAKER RICK, FB OFFICIAL ARL-LP, 125.16, BEISCH JAMIE, FB OFFICIAL ARL-LP, 100.00, BESTE DAVE, VB OFFICIAL CHESTER, 92.40, BOERSMA KELLY, REIMB, 10.00, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, ERICKSON STEVE, FILMING GAMES, 122.45, METZ GREGG, FB OFFICIAL ARL-LP, 100.00, SISK MATT, FB OFFICIAL ARL-LP, 100.00, STITZ JILL, VB OFFICIAL CHESTER, 85.00, TEBBEN CHUCK, FB OFFICIAL ARL-LP, 100.00, **IMPREST TOTAL 1,657.75.**

**IMPREST 9.2016**

AGILE SPORTS TECH, ONLINE VIDEO EDIT, 1,200.00, ALBERTS CARLIE, OFFICIAL, 85.00, ARLINGTON SCHOOL, VB TOURNEY ENTRY FEE, 75.00, DUFFY GARY, OFFICIAL, 100.91, DUFFY TERRY, OFFICIAL, 85.00, GARRETSON SCHOOL, XC FEE, 40.00, TERRONES DANIELLE, OFFICIAL, 109.42, ARLINGTON SCHOOL, XC ENTRY, 30.00, ARNTZEN BRENT, FB OFFICIAL, 118.00, BJORKLUND JOSH, FB OFFICIAL, 100.00, CARLSON GREG, FB OFFICIAL, 100.00, DESMET HIGH SCHOOL, ENTRY FEE, 40.00, OTKIN JEREMY, FB OFFICIAL, 100.00, WOLF JAMIE, FB OFFICIAL, 100.00, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, ROBERTS MARINA, REIMB FOR FINGERPRINTING, 10.00, BORCH'S SPORTING, FB PANTS, 526.50, CHESTER BOOSTER, FB JAMBOREE, 80.00, DISCOUNT SCHOOL SUPPLY, ART SUPPLIES NEWDALE, 146.12, HAUFF MID-AMERICA, FB DUMMIES, 447.00, HURON SCHOOL, ENTRY FEE XC, 50.00, BESTE DAVE, OFFICIAL DON MAGNUS TOURNEY, 128.40, DAKOTA VALLEY, ORAL INTERP, 31.72, DUFFY GARY, VB OFFICIAL, 85.00, DUFFY TERRY, VB OFFICIAL, 93.40, HOSMAN DENNIS, OFFICIAL DON MAGNUS TOURNEY, 137.22, HOSMAN TAMI, OFFICIAL DON MAGNUS TOURNEY, 120.00, OSBORN NICOLE, VB OFFICIAL, 102.22, OSBORN NICOLE, VB OFFICIAL, 107.26, SERRANO JAZMIN, TRANSLATING FOR CONF, 90.00, STITZ JILL, OFFICIAL DON MAGNUS TOURNEY, 134.70, STITZ JILL, VB OFFICIAL, 85.00, STITZ JILL, VB OFFICIAL, 85.00, YSETH NICOLE, OFFICIAL DON MAGNUS TOURNEY, 128.40, DIVISION OF CRIMINAL, BACKGROUND CK, 43.25, HINSON COURTNEY, REIMB FINGERPRINTING, 10.00, MCHUGH NADINE, MEALS & GAS, 143.63, ARLINGTON SCHOOL, RENT FOR OI CONTEST, 10.00, **IMPREST TOTAL 5,121.40.**

NEW BUSINESS

**ITEM 17.10.3001**

There was a motion by Frerichs second by Bauer to approve the bus driver policy. All voted aye, motion carried.

**ITEM 17.10.3002**

There was a motion by Kampmann second by Bauer to approve the indirect cost rate from DOE used for federal grants. All voted aye, motion carried.

**ITEM 17.10.3003**

There was a motion by Bauer second by Frerichs to authorize the administration to purchase 2 blue bird buses off the Chester bid with 3 year warranty. This included authorization for 3 year financing. All voted aye, motion carried.

The board discussed the next phase of the roof project. They authorized placing an ad in the paper for sections E & L of the roof.

PUBLIC COMMENTS

Arend Schuurman said he attended the ASBSD workshop and that it was very informative. He recommends it to the board.

**REPORTS**

Mr. Schuurman reported on a short meeting at NESC. They again discussed conflict of interest disclosure. They also discussed Medicaid reevaluation.

Jennifer Kampmann stated they had completed the book fair. Scholastic is getting hard to work with as far a shipping and Sherry is looking into different vendors. Sherry attended the library conference.

Ms Bruns talked about the state of the General Fund. It is in better shape than last year and she is not as concerned about making it through until the large County check hits the bank.

Mr. Jandahl informed the board that Crisis Training will be held on the 19th of October from 5 – 9. They went to the Joint Advisory meeting with Lake Benton. He informed them of how the new funding formula worked and how we would be charging per student for their kids. He went through the current contract with them and specified some of the minor wording changes that need to be made. The district had 355 students on count day. 59 are Lake Benton students from 7 – 12 grades.

Mrs. Neill informed the board that the end of the 1st quarter will be the 18th of October. The district report cards came out and results are on our webpage as well as hers. Results were published in the paper and paper copies are in the office & library. The PSAT for juniors will take place next week. Fall sports are nearing the end of competition. The boys cross country team won the DVC conference title for the 4th year in a row. Oral Interp has done well in their contests. Marching band had competed in 2 events this year and will compete on the 14th. NHS banquet is next week. Junior High Music Fest is this week as well as all state choir at the end of the month.

**ITEM 17.10.3004**

There being no further business before the board, Bauer moved to adjourn the meeting at 8:04pm, seconded by Frerichs. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, November 14th, 2016 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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