ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## October 9, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Kampmann and Bauer.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper;

The meeting was called to order by Chairman Landsman at 7:00 pm.

**ITEM 18.10.3101**

There was a motion by Bauer, second by Schuurmanto approve the agenda as published with the addition of SBAC scores, CO & approve contract. All voted aye, motion carried.

ITEM 18.10.3102 CONSENT ITEMS Motion by Schuurman, second by Frerichs to approve the following consent items, all voted aye, motion carried:

a. The minutes of the September 11th, 2017 regular meeting

b. The financial reports as presented for September

c. Accept Payment of bills for September

d. Approve signed contract for Chuck Remund as JH GBB Coach for $1,975.65.

***GENERAL FUND***: Beginning Balance: 286,332.25, Adjustment from NPIP Changes – 45,490.52, Revenue: Local – 11,448.57, County – 3,101.23, State – 40,594.00, Federal – 0.00, Expenditures: 234,318.36, Ending Balance: 152,648.21.

***CAPITAL OUTLAY***: Beginning Balance: 590,552.18, Revenue: Local – 826.38, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 2,284.25, Ending Balance: 589,094.31.

***SPECIAL EDUCATION***: Beginning Balance: 159,426.15, Adjustment from NPIP Changes – 34,824.07, Revenue: Local – 424.35, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 38,956.42, Ending Balance: 86,070.01.

***PENSION:*** Beginning Balance: 139,978.71, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 139,978.71.

***FOOD SERVICE:*** Beginning Balance: 36,312.92, Adjustment from NPIP Changes – 10,666.45, Revenue: Local – 15,764.40, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 24,585.46, Ending Balance: 14,871.40.

**DRIVER EDUCATION:** Beginning Balance: 1,133.96, Revenue: Local – 0.00, Expenditures: 0.00, Ending Balance: 1,133.96.

***TRUST & AGENCY FD:*** Beginning Balance: 104,071.03, Revenue: 17,074.91, Expenditures: 16,663.03, Ending Balance: 104,482.91.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 73.20, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 331.21, ARLINGTON SCHOOL DIST #38-1, DVC ORAL INTERP, 38.28, BORCH'S SPORTING GOODS INC., EZ WRAP, 54.00, BROOKINGS COUNTY SHERIFF'S OFFICE, HOMECOMING SECURITY, 120.00, BROOKLYN PUBLISHERS LLC, ORAL INTERP SCRIPTS, 53.50, BRUNS, MOE, MEALS REIMB, 27.91, CHS, DIESEL, FUEL OIL, 8,483.90, CHURCHILL, MANOLIS, FREEMAN, KLUDT, ATTORNEY FEES, 135.00, CITY OF ELKTON, WATER & SEWER, 324.36, CONNELLY WATER CONDITIONING, SOFTNER RENTAL, 30.00, COOKS WASTE PAPER, GARBAGE SERVICE, 207.78, CORE EDUCATIONAL COOP, VIRTUAL COURSES, 1,640.00, DANS REFRIGERATION LLC, ICE MAKER SERVICE CALL, 246.50, ELKTON AUTO REPAIR, OIL CHANGES, 128.00, ELKTON LUMBER, CUSTODIAL SUPPLIES, 21.58, ELKTON PLUMBING, OPEN DRAIN, 451.35, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 58.81, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 2,131.56, ETA HAND2MIND, WORKBOOKS, 18.43, G&R CONTROLS, INC, FIX ALARM, 298.00, HAUFF MID-AMERICA SPORTS, FB SUPPLIES, 67.85, HILLYARD/SIOUX FALLS, CUSTODIAL SUPPLIES, 1,654.02, ITC TELECOM, INTERNET & PHONE SERVICE, 323.05, KAMPMANN, JUDY, HEM BAND PANTS, 10.00, KERRY'S SPRINKLERS, INC., REPAIRS, 111.15, LOWE'S, SUPPLIES, 23.02, MACKSTEEL WAREHOUSE, STEEL SUPPLIES, 85.42, MCKESSON MEDICAL SURGICAL, BANDAGES, 112.40, MENARDS - SIOUX FALLS - WEST, TECH SUPPLIES, 72.52, NAPA AUTO PARTS, CUSTODIAL SUPPLIES, 371.77, NORTHEAST AREA PRINCIPAL'S, NEAP REGISTRATION, 70.00, NORTHEAST ED SERVICES COOP, SWWC MEMBERSHIP, 114.43, NORTHERN STATE UNIVERSITY, VIRTUAL COURSES, 263.00, OTTER TAIL POWER CO, ELECTRICITY, 5,637.51, PERSONALIZE IT!, 25 YEAR SHIRT, 16.29, PIONEER MANUFACTURING COMP, FIELD PAINT, 519.75, POPPLERS MUSIC, ALL STATE CHORUS MUSIC, 130.65, RAMKOTA HOTEL - PIERRE, RAMKOTA, CONFERENCE, 195.98, REDLINGER BROS. PLUMBING, VALVES & PARTS , 264.61, RFD NEWSPAPERS, INC., LEGALS & AD, 584.67, SCHMITT MUSIC CENTERS, TRUMPET REPAIR, 50.00, SDAMLE, MEMBERSHIP FEE, 75.00,

SHERWIN-WILLIAMS CO, FIELD PAINT, 136.59, SKYVIEW JUNCTION, GAS , 745.95, STEVE'S TIRE & SERVICE, INC., BUS REPAIRS, 19,437.93, WALMART COMMUNITY, ART, FACS & GENERAL SUPPLIES, 289.39, **Fund Total: 46,236.32.**

**CAPITAL OUTLAY**

3D SECURITY INC, ACCESS CONTROL SERVICE, 270.00, JUNIOR LIBRARY GUILD, ANNUAL SUBSCRIPTION, 695.10, RYKHUS-NELSON SIDING, WINDOW, INSTALL GUTTERS, 982.65, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIES, 336.50, **Fund Total: 2,284.25.**

**SPECIAL EDUCATION**

BROOKINGS AREA TRANSIT AUTHORITY, STUDENT TRAVEL, 140.00, CAREER ADVANTAGE, SEPT SERVICES, 283.85, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 1,620.00, ITC TELECOM, INTERNET & PHONE SERVICE, 29.35, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 2,521.10, SMALLFIELD, KIM, MILEAGE, 132.30, WILLIAMS, CINDY, MILEAGE, 46.45, **Fund Total: 4,773.05.**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 107.94, DEAN FOODS NORTH CENTRAL, INC., MILK, 1,219.24, EARTHGRAINS/BIMBO BAKERIES, BREAD, 474.04, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 53.25, LARRY MORTLAND GENERAL CONST, PLEXIGLASS, 133.64, REINHART FOOD SERVICE, SCHOOL LUNCH, 1,957.84, VARIETY FOODS, SCHOOL LUNCH, 3,274.07, **Fund Total: 7,220.02.**

**SEPTEMBER 17 PAYROLL REPORT:**

**GENERAL FUND:** 208,161.87, OF WHICH INSTRUCTIONAL, 137,488.20; SUPPORT SERVICES, 63,222.97; CO-CURRICULAR, 7,450.70; SPECIAL EDUCATION, 30,880.58; FOOD SERVICE, 8,528.76; **TOTAL PAYROLL: 247,571.21.**

**IMPREST 7.2017**

LOWE'S, PAINT, 25.17, AGILE SPORTS TECH, ON LINE VIDEO EDIT, 1,600.00, DIVISION OF CRIMINAL INV, BACKGROUND CK, 43.25, WRIGHT ASHLEE, FINGERPRINTING, 10.00, **IMPREST 1,678.42**.

**IMPREST 8.2017**

ELKTON POST OFFICE, BULLETIN POSTAGE, 244.16, DIVISION OF CRIMINAL INV, BACKGROUND CK, 86.50, HAGUE TRACY, REIMBURSE FINGERPRINTING, 10.00, SCHNEIDER JEFF, FINGERPRINTING, 10.00, DIVISION OF CRIMINAL INV, FINGERPRINTING, 43.25, SKOGSTAD JACOB, FINGERPRINTING, 10.00, BOONE TRACY, OFFICIAL, 100.00, CHS, DIESEL, 70.00, DEUBROOK SCHOOL, CROSS COUNTRY ENTRY, 40.00, SPELLMEYER DAVE, OFFICIAL, 100.00, VEIRE CHAD, HEAD LINEMAN, 127.30, WHALEY LEON, OFFICIAL, 100.00, ZALMS MARK, OFFICIAL, 100.00, DESMET HIGH SCHOOL, CROSS COUNTRY ENTRY, 40.00, DUFFY GARY, VB OFFICIAL, 186.96, DUFFY TERRY, VB OFFICIAL, 150.00, GARRETSON SCHOOL, CROSS COUNTRY ENTRY, 40.00, MCMAHON CAROL, SYRUP, 3.50, NEILL BRAD, FIRST AID COURSE, 35.00, VEIRE CHAD, MILEAGE, 27.30, DIVISION OF CRIMINAL INV, BACKGROUND CK, 86.50, DOCKENDORF TIM, FB OFFICIAL, 100.00, DUFFY GARY, VB OFFICIAL, 121.96, DUFFY TERRY, VB OFFICIAL, 85.00, FIEGEN ED, FB OFFICIAL, 100.00, HUNSLEY DAVID, FB OFFICIAL, 143.68, MATERESE JIM, FB OFFICIAL, 100.00, PALOUCEK DYLAN, FINGERPRINTING, 10.00, TOFT MICHAEL, INGERPRINTING, 10.00, YOUNG BRIAN, FB OFFICIAL, 100.00, SANFORD HEALTH HSA, HSA FEES, 28.00, **IMPREST 2,409.11**.

**IMPREST 9.2017**

ARLINGTON SCHOOL, CROSS COUNTRY ENTRY FEE, 30.00, HURON SCHOOL, CROSS COUNTRY ENTRY FEE, 50.00, CHRISTIANSON TERRY, REIMB FINGERPRINTING, 10.00, DIVISION OF CRIMINAL INV, BACKGROUND CK, 43.25, SPIRIT & PRIDE, MAGNUS CONC DEP IN GF, 478.00,

ADVANCE, SERVICES, 1,620.00, ARLINGTON SCHOOL, VB TOURNEY ENTRY, 85.00, BROOKINGS REGISTER, SUBSCRIPTION, 95.08, DELL RAPIDS SCHOOL, CROSS COUNTRY ENTRY, 35.00, HUNTIMER NICK, VB OFFICIAL, 85.00, THOMPSON LAURIE, VB OFFICIAL, 149.68, VAN DYKE TRISH, SPORTS CERT., 70.00, CHESTER BOOSTER CLUB, JH/JV FOOTBALL JAMBOREE, 100.00, COLMAN-EGAN, XC ENTRY, 40.00, HOSMAN DENNIS, VB OFFICIAL ESTELLINE, 125.32, HOSMAN TAMI, VB OFFICIAL ESTELLINE, 85.00, LBVE, 2 TICKET TAKERS, 40.00, ZIRPEL KENDRA, INTERPRETER CONF, 70.00, ARNTZEN BRENT, OFFICIAL FB DESMET, 100.00, CARLSON GREG, OFFICIAL FB DESMET, 139.48, DEBOER DONOVAN, OFFICIAL FB DESMET, 100.00, LBVE, TICKET TAKERS, 40.00, SANFORD HEALTH HSA, HSA FEES, 14.00, WEIER JOE, OFFICIAL FB DESMET, 100.00, WOLF JAMIE, OFFICIAL FB DESMET, 100.00, **IMPREST 3,804.81.**

NEW BUSINESS

There were no waivers of conflict of interest.

Ms. Bruns presented information to the board about the auditor suggestion that we have a quarterly check on the revenue. Information was included in their packets to show what that would look like. The decision was made that at 6:15 on the next board meeting that 2 members would go over the information and report to the board later at the meeting

Mrs. Neill presented information about the Smarter Balance Assessment Results. They are posted on the school website, and on her webpage. There are paper copies in the library and the office. There has been improvement for our students. Staff continues to work with Lisa Reinhiller on the scores and what needs to be done to continue the improvements.

Ms. Bruns informed the board that the state department of revenue sent out a revised listing of amounts districts can request for Capital Outlay. Our original request was about $1,000 less than the revised amount. The board decided to just leave the amount we requested in the beginning.

PUBLIC COMMENTS

There were no public comments at this time just a question about American Education Week.

**REPORTS**

Mr. Schuurman informed the board that the roof was repaired. They have set up CPR training for employees. They discussed the criminal background appeal process and decided that a prospective employee will have the 5 days to appeal the decision and 100 days to complete the appeal process. They also discussed the sub pay and what levels to have. The decision was made to have a Certified sub @ $100 & Non Certified @ $90. He also let the board know that Brice Christenson resigned and they will be looking for a new business manager.

Jennifer Kampmann was unable to attend the library board meeting.

Ms Bruns asked the board if anyone was available to be the ASBSD delegate for the school on November 17th in Pierre. Tom Landsman will accept that position. She informed the board that we had received notification from the state that we met both accountability factors.

Mr. Jandahl being a member of the steering committee for NESC said they will pick out 4 – 6 candidates & then do interviews on October 18th. They set a base minimum salary for the candidate. He will be attending POD, Point Of Distribution, training in Brookings. This has to do with mass vaccinations. ARS did a roof inspection and then gave us a quote of $46,735 for the section over the lunchroom. This will be a fully adhered roof. He is looking again into the Clean Diesel Grant which is due by 11/14. The plan is to trade in a diesel bus and obtain a mini bus. The full price on the mini bus would be around $52,271.00. He also

brought to the board the student count from count day, September 29th. We have 373 students in the district. 64 of these students will be paid by Lake Benton and 309 will be paid by South Dakota.

Mrs. Neill stated that in-service has been grade alike meetings, SBAC scores & vocabulary work. Seniors took the National Career Readiness test last week. The PSAT for Juniors, will be taken on Wednesday. The ASVAB test for military is also coming up. The end of the 1st nine weeks is the 19th. Fall sports are coming to the end of competition. Boys Cross Country team placed 3rd in the DVC conference meet. Oral Interp. is doing well in the meets they attend. Marching band has competed in 2 events this year so far as well as marching in the Gypsy Days parade in Aberdeen. Student flu shot clinic will be this Thursday. Junior High Music Festival is this week as well as all state choir at the end of the month.

**ITEM 18.10.3103**

There being no further business before the board, Frerichs moved to adjourn the meeting at 7:53pm, seconded by Kampmann. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, November 13th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

**Published once at the total approximate cost of $ 125.50**