ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## September 12, 2016

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Kampmann and Bauer.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper, Staff – J Gunderson & G Jensen, & 2 community members

The meeting was called to order by Chairman Landsman at 7:00 pm.

ITEM 17.09.2988

There was a motion by Bauer, second by Kampmannto approve the agenda as published with the addition of bus driver policy. All voted aye, motion carried.

ITEM 17.09.2989 CONSENT ITEMS Motion by Schuurman, second by Frerichs to approve the following consent items, all voted aye, motion carried:

a. The minutes of the August 8th, 2016 regular meeting

b. The financial reports as presented for August

c. Accept Payment of bills for August

d. Approve change is previously signed contract for E Gebhart should be $54,685.00.

e. Approve diesel quotes: 08/25/2016 clear diesel – CHS – 194.67, Anderson Oil – 201.9, Martin Oil – 201.5

***GENERAL FUND***: Beginning Balance: 518,954.57, Revenue: Local – 49,284.32, County – 2,663.21, State – 27,623.00, Federal – 7,452.00, Expenditures: 221,274.62, Ending Balance: 384,702.48.

 ***CAPITAL OUTLAY***: Beginning Balance: 342,249.37, Revenue: Local – 2,474.77, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 76,453.99, Ending Balance: 268,270.15

***SPECIAL EDUCATION***: Beginning Balance: 103,532.49, Revenue: Local – 1,299.74, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 26,823.29, Ending Balance: 78,008.94.

***PENSION:*** Beginning Balance: 109,893.05, Revenue: Local – 247.48, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 110,140.53.

***BOND FUND***: Beginning Balance: 64,124.04, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 64,124.04.

***FOOD SERVICE:*** Beginning Balance: 21,491.40, Revenue: Local – 5,569.86, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 10,519.20, Ending Balance: 16,542.06.

**DRIVER EDUCATION:** Beginning Balance: 2,796.28, Revenue: Local – 0.00, Expenditures: 1,704.75, Ending Balance: 1,091.53.

***TRUST & AGENCY FD:*** Beginning Balance: 84,835.58, Revenue: 9,142.57, Expenditures: 5,198.55, Ending Balance: 88,779.60.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, ROLLAND COPIER, 25.14, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 350.12, ASBSD, ASBSD CONVENTION, 450.00, AVERA FLANDREAU CLINIC, BUS PHYSICAL, 150.00, BEST WESTERN RAMKOTA HOTEL, CTE CONF, 99.99, BILLION CHRYSLER JEEP DODGE, WIRE FEES, 25.00, BLICK ART MATERIALS, ART SUPPLIES, 97.21, BORCH'S SPORTING GOODS INC., BAND SHIRTS, BALLS & DIVOTS, 1,402.32, BUILDING SPRINKLER INC, FIRE SPRINKLER INSPECTION, 331.45, CHS, DIESEL, DAWN & GLASS CLEANER, 1,772.18, CITY OF ELKTON, WATER & SEWER, 129.42, CONNELLY WATER CONDITIONING, SOFTENER RENTAL & REPAIR, 254.74, COOKS WASTE PAPER & RECYCLE, GARBAGE SERVICE, 212.37, DANS REFRIGERATION LLC, REPAIR ICE MAKER, 725.00, DEMCO, LIBRARY SUPPIES, 460.87, DISCOUNT MAGAZINE SUBSCRIPTION, MAGAZINES, 387.55, ELKTON ELECTRIC, RENTAL OF LIFT, 92.37, ELKTON LUMBING, REPAIRS, 537.34, ELKTON SCHOOL, ANNETTE STEIN, POSTAGE REIMB, 44.54, ELKTON-IMPREST FUND, REPLENISH TRUST AND AGENCY, 1,646.03, FIX-IT SHOP, KEYS, 28.00, G&R CONTROLS, INC, WATER VALVE REPAIR, 557.30, HANDWRITING WITHOUT TEARS, WRITING BOOKS, 254.10, HILLYARD, CUSTODIAL SUPPLIES, 7,145.62, HOBART SALES AND SERVICE, DISHWASHER REPAIR, 484.40, HOMESTEAD DO-IT CENTER, STREET PAINT, 71.88, HP INC, COMPUTERS, 300.00, HUNGERFORD CHIROPRACTIC, BUS PHYSICAL, 80.00, HYVEE FOODS, IN SERVICE, 49.18, INTERSTATE BATTERY CENTER, BATTERIES, 32.40, ITC TELECOM, INTERNET & PHONE SERVICE, 276.42, JW PEPPER & SON INC, EPRINT, 50.00, KALMUS, EDWIN F., ALL STATE ORCHESTRA MUSIC, 28.84, KORMANAGEMENT SERVICES, LLC, BUS TESTS, 560.00, LOWE'S, FENCE REPAIR & CLIPS, 63.19, MAKEMUSIC, SMARTMUSIC, 80.00, MCKESSON MEDICAL SURGICAL, BANDAGES & SUPPLIES, 153.78, MIDWEST GLASS,INC, MIRRORS & WINDOWS, 820.08, NATIONAL ASSOCIATION FOR MUSIC, MEMBERSHIP, 114.00, NORTHEAST AREA ADMINISTRATORS, DUES, 85.00, NORTHEAST ED SERVICES COOP, SERVI CES, 1,844.12, OPENIEMEYER FLOORING, FLOORING INSTALLATION, 1,364.00, OTTER TAIL POWER CO, ELECTRICITY, 4,547.95, PIONEER MANUFACTURING COMP, FB FIELD PAINT, 874.80, POPPLERS MUSIC, MELLOPHONE & MUSIC, 471.85, REDLINGER BROS. PLUMBING, BYPASS STORAGE TANK, 339.82, RESOURCES FOR READING INC., PORTFOLIOS & BOOK BAGS, 110.42, RFD NEWSPAPERS, INC., LEGALS, 481.00, RUNNINGS FARM & FLEET, BATTERY, 39.98, SAFELITE AUTO GLASS, REPAIR CHIP, 78.93, SCHOOL SPECIALTY SUPPLY INC., GENERAL SUPPLIES, 2,311.52, SDAMLE, MEMBERSHIP FEE, 40.00, SDHSAA, NEWS & PRESS, 31.00, SKYVIEW JUNCTION, VEHICLE & MOWER GAS & DIESEL, 419.00, STEVE'S TIRE & SERVICE, INC., BUS REPAIR, 14,089.89, UNIVERSAL ATHLETIC SERVICE, INC, JAW PADS, 50.10, VISA, CLASSROOM SUPPLIES, 2,228.41, WALMART COMMUNITY, COUGH DROPS & CLASSRM SUPPLIES, 430.58, **Fund Total: 50,181.20.**

**CAPITAL OUTLAY**

3D SECURITY INC, INSTALL & FOBS, 11,085.94, ACME ELECTRIC MOTOR, INC, TOOLS PAID W/PERKINS FUNDS, 519.99, ARCHITECTURAL ROOFING, ROOF REPAIRS, 4,275.00, BILLION CHRYSLER JEEP DODGE, 2016 GRAND CARAVAN, 20,564.00, BORCH'S SPORTING GOODS INC., BAND SHIRTS, BALLS & DIVOTS, 1,000.00, CENTURY BUSINESS PRODUCTS, PAPERCUT, COPIERS & PRINTER LEASE , 3,408.48, CEV MULTIMEDIA, LICENSE RENEWAL, 1,850.00, FINNEY COMPANY BOOK DIVISION, SMALL ENGINE, 935.28, FOLLETT SCHOOL SOLUTIONS INC, OURNEY TEXTBOOKS, 244.73, GLOGSTER EC, Inc., GLOGSTER LICENSE, 95.00, HOUGHTON MIFFLIN COMPANY, WORLD GEOG & READING, 1,430.45, HP INC, COMPUTERS, 8,174.25, INFOBASE LEARNING, LEARN 360 SUBSCRIPTION, 448.59, MAXWELL FOOD EQUIPMENT, COOLER & KITCHEN SUPPLIES, 3,225.94, POPPLERS MUSIC, MELLOPHONE & MUSIC, 1,312.00, RIDDELL/ALL AMERICAN, HELMETS, 787.70, RIVERSIDE TECHNOLOGIES, INC, NETBOOKS & BAGS, 11,040.00, UNIVERSAL ATHLETIC SERVICE, INC, HELMETS, 1,596.00, VIRCO INC, DESKS, 271.60, VISA, SOFTWARE & LIBRARY BOOKS, 681.63, WENGER CORPORATION, CHOIR RISERS, 3,518.00, **Fund Total: 76,464.58.**

**SPECIAL EDUCATION**

ADVANCE, JULY SERVICES, 1,575.00, CAREER ADVANTAGE, AUGUST SERVICES, 419.57, ITC TELECOM, INTERNET & PHONE SERVICE, 24.26, NORTHEAST ED SERVICES COOP, SERVI CES, 2,238.40, SCHOOL SPECIALTY SUPPLY INC., GENERAL SUPPLIES, 371.19, VISA, PUZZLE BOOK, 8.00, WALMART COMMUNITY, COUGH DROPS & CLASS SUPPLIES, 66.41, WEISER EDUCATIONAL, MATH SKILLS RESOURCE, 226.59, **Fund Total: 4,929.42.**

**FOOD SERVICE**

BERNARD FOOD INDUSTRIES INC, SCHOOL LUNCH FOOD, 1,039.91, CITY OF ELKTON, WATER & SEWER, 37.08, DEAN FOODS NORTH CENTRAL, INC., MILK, 608.75, EARTHGRAINS/BIMBO BAKERIES, BREAD, 284.60, ELKTON-IMPREST FUND, REPLENISH TRUST AND AGENCY, 11.72, HILLYARD, DETERGENT & RINSE AID, 440.75, MAXWELL FOOD EQUIPMENT, COOLER & KITCHEN SUPPLIES, 220.78, REINHART FOOD SERVICE, SCHOOL LUNCH, 2,294.19, SCHOOL NUTRITION ASSOCIATION, DUES, 45.00, SHORT, MARY JANE, MILEAGE, 94.92, VARIETY FOODS, SCHOOL LUNCH & SUPPLIES, 5,857.99, **Fund Total: 10,935.69.**

**AUGUST 16 PAYROLL REPORT:**

**GENERAL FUND:** 171,065.09, OF WHICH INSTRUCTIONAL, 120,796.80; SUPPORT SERVICES, 49,410.16; CO-CURRICULAR, 858.13; SPECIAL EDUCATION, 21,893.87; FOOD SERVICE, 7,718.75; DRIVER ED, 1,704.75, **TOTAL PAYROLL: 202,382.46**

NEW BUSINESS

**ITEM 17.09.2990**

There was a motion by Schuurman second by Bauer to accept the waiver of conflict of interest from Mr. Landsman pertaining to his wife being a line judge for volleyball. All voted aye, motion carried.

**ITEM 17.09.2991**

There was a motion by Bauer second by Schuurman to accept the waiver of conflict of interest from Mr. Jandahl pertaining to his wife being a line judge for volleyball. All voted aye, motion carried.

The board discussed options on a new or used bus and options for payment. They asked if purchasing 2 buses on a finance plan might not be a good idea. We will bring it back to the board with more information next month.

The specs have been presented to the board on the roof. Ideas were discussed and this will also be brought back next month for more discussion.

**ITEM 17.09.2992**

There was a motion by Bauer second by Kampmann to approve the quote from Western Continental for Work Comp, & Liability Insurance. All voted aye, motion carried.

Ms Bruns discussed the auditor’s findings. There is a push by Department of Education to alleviate the problems in audits with not having enough staff for revenue. We are going to have reports brought to the board monthly for their approval.

The first reading on the bus driver policy was presented to the board. The second reading and approval will happen next month.

PUBLIC COMMENTS

There were no public comments at this time.

**REPORTS**

Mr. Schuurman reported on a short meeting at NESC. They were also doing conflict of interests.

Jennifer Kampmann reported that there was no library meeting this last month.

Ms Bruns had nothing else for the board.

Mr. Jandahl talked to the board about an advisory meeting. He is tweeking the new funding formula to be able to fairly bill Lake Benton. He told the board he had a crisis training set up for October 19th from 5 – 9. He said there will be a 3 hour lecture & then an hour of in depth hands on. Rob Munson visited with Mickelson who created the law for conflict of interest. They are trying to come up with specifics for this law.

Mrs. Neill let the board know that coronation was in about 45 minutes. Conferences are on the 19th from 4 – 8. The book fair will also take place during conferences. She thanked Dr. Kampmann for all she has done for the ELL group.

ITEM 17.09.2993

Motion by Kampmann, second by Bauer to go into executive session in accordance with SDCL 1-25-2 SUB 2 for 2 student issues at 6:17pm. All voted aye, motion carried.

The board was brought out of executive session at 6:32pm by Chairman Landsman.

ITEM 17.09.2994

Motion by Bauer, second by Schuurman to approve the appeal for student #34 and accept the open enrollment. All voted aye, motion carried.

**ITEM 17.09.2995**

There being no further business before the board, Kampmann moved to adjourn the meeting at 6:33pm, seconded by Schuurman. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, October 10th, 2016 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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