ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## September 11, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Kampmann and Bauer.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper; Staff – B. Livermont, S. Sudtelgte, & R. Hemmen; Students – 5 senior choir members.

The meeting was called to order by Chairman Landsman at 7:00 pm.

ITEM 18.09.3097

There was a motion by Schuurman, second by Kampmannto approve the agenda as published with the addition of choir addressing the board. All voted aye, motion carried.

ITEM 18.09.3098 CONSENT ITEMS Motion by Kampmann, second by Frerichs to approve the following consent items taking out the Redlinger invoice, all voted aye, motion carried:

a. The minutes of the August 14th, 2017 regular & August 24th special meeting

b. The financial reports as presented for August

c. Accept Payment of bills for August

***GENERAL FUND***: Beginning Balance: 405,905.39, Revenue: Local – 48,058.70, County – 2,505.31, State – 40,594.00, Federal – 21,695.00, Expenditures: 232,426.15, Ending Balance: 286,332.25.

 ***CAPITAL OUTLAY***: Beginning Balance: 706,272.29, Revenue: Local – 1,631.01, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 117,351.12, Ending Balance: 590,552.18.

***SPECIAL EDUCATION***: Beginning Balance: 184,978.85, Revenue: Local – 1,050.88, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 26,603.58, Ending Balance: 159,426.15.

***PENSION:*** Beginning Balance: 139,977.82, Revenue: Local – 0.89, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 139,978.71.

***FOOD SERVICE:*** Beginning Balance: 33,472.48, Revenue: Local – 16,891.20, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 14,050.76, Ending Balance: 36,312.92.

**DRIVER EDUCATION:** Beginning Balance: 2,327.29, Revenue: Local –0.00, Expenditures: 1,193.33, Ending Balance: 1,133.96.

***TRUST & AGENCY FD:*** Beginning Balance: 94,086.05, Revenue: 16,291.21, Expenditures: 6,306.23, Ending Balance: 104,071.03.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 27.65, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 58.65, ACTIVE PARENTING, ACTIVITY BOOKS, 163.35, AMERICAN BAND ACCESSORIES LLC., BERETS, 26.85, ARCHITECTURAL ROOFING & , ROOF REPAIR, 500.66, ASBSD, JOINT CONVENTION FEES, 555.00, BORCH'S SPORTING GOODS INC., FOOTBALL EQUIPMENT, 1,661.00, BRUNS, MOE, BATTERIES, 102.51, BUILDING SPRINKLER INC, FIRE SPRINKLER INSPECTION, 352.55, CHS, DIESEL, 446.02, CITY OF ELKTON, WATER & SEWER, 127.21, CONNELLY WATER CONDITIONING, SALT & SOFTENER RENTAL, 30.00, COOKS WASTE PAPER & RECYCLE, GARBAGE SERVICE, 207.78, CORDREY, TERRI, CONSOLIDATED GRANT APPLICATION, 500.00, COYNE, KILEY, COLORGUARD ROUTINE, 50.00, DISCOUNT SCHOOL SUPPLY, TEMPERA PAINT, 32.49, ELKTON PLUMBING, PLUMBING REPAIRS, 219.30, ELKTON SCHOOL, ANNETTE STEIN , POSTAGE REIMB, 23.86, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 2,405.61, FARGEN, VICKIE, REIM SUPPLIES, 101.94, G&R CONTROLS, INC, GEO THERMAL REPAIRS, 2,182.50, HILLYARD/SIOUX FALLS, CUSTODIAL SUPPLIES, 10,786.35, HOMESTEAD DO-IT CENTER, FIELD PAINT, 17.97, HYVEE FOODS, FOOD, 166.52, ITC TELECOM, SERVICE, 466.54, LEARNING WITHOUT TEARS, MY FIRST SCHOOL BOOK, 214.50, LOWE'S, SUPPLIES, 178.33, MCKESSON MEDICAL SURGICAL, GLOVES & BANDAGES, 112.40, MENARDS - SIOUX FALLS - WEST, SHOP SUPPLIES, 123.44, NORTHEAST ED SERVICES COOP, PAPER, 2,416.67, NORTHERN STATE UNIVERSITY, GYPSY DAYS PARADE, 60.00, OTTER TAIL POWER CO, ELECTRICITY, 4,776.46, PIONEER MANUFACTURING COMP, PAINT & PUMP, 484.80, POPPLERS MUSIC, FLIP FOLDERS, 116.70, REALLY GOOD STUFF, BOOK & BINDER HOLDER, 54.93, RFD NEWSPAPERS, INC., LEGALS, 300.65, SCHOLASTIC, INC, SET OF READING BOOKS, 486.41, SCHOOL SPECIALTY SUPPLY INC., 1 & 2 SUPPLIES, 34.54, SHERWIN-WILLIAMS CO, THE, FIELD PAINT, 63.35, SKYVIEW JUNCTION, GAS, 449.22, VISA, BOOKS, TRAVEL & ENVELOPES, 3,680.57, WALMART COMMUNITY, SUPPLIES, 118.78, WEST INTERACTIVE SERVICES, SCHOOL MESSENGER, 893.00, ZANER BLOSER EDUC. PUBLISHER, WORKBOOKS, 369.52, **Fund Total: 41,901.69.**

**CAPITAL OUTLAY**

3D SECURITY INC, SECURITY SYSTEM UPDATE, 1,927.66, BORCH'S SPORTING GOODS INC., CHEER UNIFORMS, 3,020.00, CARPENTERS & JOINERS, TRADE TEXTBOOKS, 263.12, CENTURY BUSINESS PRODUCTS, PRINTERS & COPIERS, 777.02, GEBHART, ERVIN, PAINT LUNCHROOM, 2,180.00, GUARANTEE ROOGING & SHEET METAL, ROOFING, 90,598.00, HOUGHTON MIFFLIN COMPANY, SCIENCE TEXTBOOKS, 4,134.33, INFOBASE LEARNING, LEARN 360, 466.53, MARCO, CISCO CONTROLLER, 1,567.01, PLAYPOWER LT FARMINGTON INC, WIRE MESH PANEL, 473.93,

ROBBINS, DAN, TEXTBOOKS, 122.79, SCHOOL SPECIALTY SUPPLY INC., CARPET, 8,172.76, VISA, SCOOTERS & PROJECTOR, 722.34, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, **Fund Total: 114,761.99.**

**SPECIAL EDUCATION**

CAREER ADVANTAGE, SERVICES, 623.99, ITC TELECOM, SERVICE, 45.34, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 2,782.39, WALMART COMMUNITY, SUPPLIES, 5.70, **Fund Total: 3,457.42.**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 35.61, CONNELLY WATER CONDITIONING, SALT & SOFTENER RENTAL, 18.00, DEAN FOODS NORTH CENTRAL, INC., MILK, 609.26, EARTHGRAINS/BIMBO BAKERIES, BREAD, 220.40, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 3.50, HILLYARD/SIOUX FALLS, DETERGENT & RINSE, 590.57, HYVEE FOODS, FOOD, 30.20, MAXWELL FOOD EQUIPMENT, TABLES & BOWLS, 900.04, REINHART FOOD SERVICE, SCHOOL LUNCH, 817.40, SCHOOL NUTRITION ASSOCIATION, DUES, 45.00, SHORT, MARY JANE, BALLOONS & BANNERS, 13.68, VARIETY FOODS, SCHOOL LUNCH, 4,250.21, VISA, BANNERS, 7.97, **Fund Total: 7,541.84.**

**AUGUST 17 PAYROLL REPORT:**

**GENERAL FUND:** 222,555.89, OF WHICH INSTRUCTIONAL, 172,519.91; SUPPORT SERVICES, 48,539.60; CO-CURRICULAR, 1,496.38; SPECIAL EDUCATION, 23,146.16; FOOD SERVICE, 6,508.92; DRIVER ED, 1,193.33, **TOTAL PAYROLL: 253,404.30**

NEW BUSINESS

There were no waivers of conflict of interest.

The choir members approached the board to ask about a choir trip this year. They will either be going to Chicago or Kansas City.

ITEM 18.09.3099

There was a motion by Bauer, second by Schuurmanto allow the choir members to take 2 days off for the trip to Chicago or Kansas City if needed. The actual date of the trip will be determined by administration. All voted aye, motion carried.

PUBLIC COMMENTS

There were no public comments at this time.

**REPORTS**

Mr. Schuurman reported introductions for new members at the NESC meeting. The roof is not fixed yet. They discussed job descriptions and declared some vehicles as surplus.

Jennifer Kampmann reported that there have been 751 books loaned out to students already this year. She is processing the books from the summer order & getting them on the shelves. The book fair is Monday, Sept. 18 4:00- 8:30pm & Tuesday, Sept. 19 4:00- 7:00pm.

Ms Bruns had auditors in the building on the 7th & 8th. Things went well but there will be a couple of changes this next year. The biggest one is having the board look at revenue quarterly. This is to change the finding on the separation of duties for revenue. There is a computer system problem with how some deductions were recorded. I will have our software company assist in the fix. I will also have to visit with the state as far as where to book the revenue, 2017 or 2018.

Mr. Jandahl reported to the board some of the building issues we have experience this month. Our plumbing system has only been patched and we are in need of serious updates. He is working with Redlinger on a quote for the work. The painting in the lunchroom has been done and we have acoustic tiles to put up to try and decrease the noise. There have been opportunities for Dual Credit students to earn money for their tuition through the Student Council. Mrs. Neill & Mr. Erickson are still working on more opportunities yet this year. Mr. Jandahl will be working with local businesses to find internship opportunities for next year as per the Governors Workforce Initiative.

Mrs. Neill reported to the board that for in-services they are currently working on grade alike meetings. Teachers in 3 – 6 are meeting to discuss the smarter balance scores. The teaching staff is divided into 3 committees. School attendance is a priority for the state. There is a meeting 9/18 @ 6:30 for parents and anyone interested in the TPBL project run by Mr. Schneider & Mrs. Beckman.

**ITEM 18.09.3100**

There being no further business before the board, Bauer moved to adjourn the meeting at 7:40pm, seconded by Schuurman. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, October 9th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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