ELKTON SCHOOL DISTRICT #5-3

**MINUTES OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

## August 14, 2017

**BOARD MEMBERS**: Landsman, Frerichs, Schuurman, Kampmann and Bauer.

OFFICERS PRESENT: Supt. Jandahl, Principal Neill, and Bus. Mgr Bruns

Also present: N Spiering representing the paper; Staff – B Yackley

The meeting was called to order by Chairman Landsman at 7:00 pm.

ITEM 18.08.3092

There was a motion by Bauer, second by Frerichsto approve the agenda as published. All voted aye, motion carried.

ITEM 18.08.3093 CONSENT ITEMS Motion by Bauer, second by Kampmann to approve the following consent items, all voted aye, motion carried:

a. The minutes of the July 10th, 2017 regular & July 27th special meeting

b. The financial reports as presented for July

c. Accept Payment of bills for July

d. Approve signed contract for J Skogstad as Asst FB Coach - $2,304.93.

***GENERAL FUND***: Beginning Balance: 504,944.67, Revenue: Local – 57,980.43, County – 2,433.00, State – 40,594.00, Federal – 21,497.00, Expenditures: 221,543.71, Ending Balance: 405,905.39.

 ***CAPITAL OUTLAY***: Beginning Balance: 947,973.94, Revenue: Local – 1,687.63, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 243,389.28, Ending Balance: 706,272.29

***SPECIAL EDUCATION***: Beginning Balance: 218,509.66, Revenue: Local – 1,175.79, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 34,706.60, Ending Balance: 184,978.85.

***PENSION:*** Beginning Balance: 157,477.82, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 17,500.00, Ending Balance: 139,977.82.

***BOND FUND***: Beginning Balance: 0.00, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 0.00.

***FOOD SERVICE:*** Beginning Balance: 41,632.16, Revenue: Local – 0.00, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 8,159.68, Ending Balance: 33,472.48.

**DRIVER EDUCATION:** Beginning Balance: 4,404.63, Revenue: Local –0.00, Expenditures: 2,077.34, Ending Balance: 2,327.29.

***TRUST & AGENCY FD:*** Beginning Balance: 96,534.82, Revenue: 2,530.03, Expenditures: 4,978.80, Ending Balance: 94,086.05.

c. The payment of the following submitted bills:

**GENERAL FUND**

A&B BUSINESS EQUIPMENT, PRINTER MAINT, 27.65, A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 56.95, ALLIED 100 LLC, ELECTRODES, 151.20, ARGUS LEADER MEDIA #1085, SUBSCRIPTION, 294.22, AURORA AUTO BODY, REPAIR VAN, 962.74, AUTOMATIC BUILDING CONTROLS, INC, SERVICE ON FIRE ALARM SYSTEM, 295.92, BROOKINGS CREDIT BUREAU, COMMISSION, 33.76, BROOKLYN PUBLISHERS LLC, SCRIPT PACK, 54.50, BYE, NICOLE, CERTIFICATIONS, 145.00, CEDAR SHORE, TRAVEL, 407.80, CENTRAL BUSINESS SUPPLY INC., JACKET FILES & SHARPENER, 59.72, CHANNING BETE CO. INC, STUDY BOOKS, 106.30, CHS, DIESEL & LEASE, 344.39, CITY OF ELKTON, WATER & SEWER, 111.70, CONNECTING POINT, MOVE PROMETHIAN BOARD, 613.10, CONNELLY WATER CONDITIONING, SOFTNER RENTAL, 65.00, COOKS WASTE PAPER, GARBAGE SERVICE, 207.78, COUNCIL ON COLLEGE ADMISSION IN SD, WORKSHOP FEE, 55.00, COUNTRY SIDE NURSERY, CEDAR MULCH, 397.58, DEMCO, LIBRARY SUPPLIES, 329.04, DISCOUNT MAGAZINE SUBSCRIPTION, MAGAZINES, 248.67, DVL FIRE & SAFETY LLC, INSPECTION OF FIRE EXTINGUISHERS, 1,224.00, ELKTON LUMBER, PAINT, 32.54, ELKTON PLUMBING, REPAIRS, 278.60, ELKTON SCHOOL, ANNETTE STEIN , POSTAGE REIMB, 29.59, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 1,678.42, FARGEN, VICKIE , MILEAGE TO KINDERGARTEN ACADEMY, 161.28, FREDERIKSEN, BETH , SUPPLIES SUMMER SCHOOL, 4.68, G&R CONTROLS, INC, SCHEDULED SERVICE, 47.35, GOPHER, GYM SUPPLIES, 937.98, GRAHAM TIRE CO. INC., BUS TIRES, 700.16, GRAVES IT SOLUTIONS, IT TROUBLESHOOTING, 135.00, HUNGERFORD CHIROPRACTIC, DOT PHYSICAL, 80.00, INTERSTATE BATTERY CENTER, BATTERIES, 178.95, ITC TELECOM, INTERNET & PHONE SERVICE, 750.18, LAKESHORE CURRICULUM, TACTILE LETTERS, 19.99, LEARNING RESOURCES, GEAR CLOCK, 29.98, LOWE'S, LADDERS & SUPPLIES, 130.89, MIDWEST GLASS,INC, MIRRORS, 418.34, NAPA AUTO PARTS, TOOLS & TAPE, 277.65, NEBRASKA SCIENTIFIC, SHEEP EYE & HEART, 66.62, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 128.86, OTTER TAIL POWER CO, ELECTRICITY, 4,349.58, PAR CODE SYMBOLOGY, INC, INVENTORY LABELS, 140.00, PEARSON INC, KINDERGARTEN MANIPULATIVES, 1,223.45, POPP BINDING AND LAMINATING, LAMINATING FILM, 616.78, POPPLERS MUSIC, BAND MUSIC, 600.75, RAMKOTA HOTEL - PIERRE, RAMKOTA , CONFERENCE, 203.98, REALLY GOOD STUFF, POSTERS, 45.90, RUNNINGS FARM & FLEET, TOOLS, 664.42, SCHOLASTIC INC., SCHOLASTIC NEWS & SCOPE, 1,556.28, SCHOOL SPECIALTY SUPPLY INC., MATH SUPPLIES, 4,005.30, SD TEACHER PLACEMENT CENTER, MEMBERSHIP FEE, 420.00, SDASBO, FALL CONF REG, 50.00, SDCA, DUES, 110.00, SD UNEMPLOYMENT, UNEMPLOYMENT INSURANCE, 993.93, SKYVIEW JUNCTION, GAS, 137.84, VISA, SUPPLIES, & BOOKS, 905.38, WALMART COMMUNITY, IPAD, BOOK BINS & TREATS, 40.79, **Fund Total: 26,236.37.**

**CAPITAL OUTLAY**

CENTURY BUSINESS PRODUCTS, COPIERS & PRINTERS, 257.63, ELKTON LUMBER, GARAGE DOOR, 1,324.89, FIRST NATIONAL BANK SF, CAPITAL CERTS, 114,691.96, G&R CONTROLS, INC, PREVENTATIVE MAINTENANCE, 5,715.32, HOUGHTON MIFFLIN COMPANY, BOOKS, 40,721.47, PEARSON INC, ANATOMY BOOKS, 3,764.04, RIVERSIDE TECHNOLOGIES, INC, HP 705 DESKTOP MINIS, 4,000.00, SCHOOL SPECIALTY SUPPLY INC., MARKERBOARD, 299.66, VISA, LIBRARY BOOKS & ASL SOFTWARE, 853.93, WALMART COMMUNITY, IPAD, 325.00, WELLS FARGO VENDOR FIN SERV, PRINTERS & COPIERS, 336.50, WIESER EDUCATIONAL, BOOKS, 659.63, **Fund Total: 57,404.14.**

**SPECIAL EDUCATION**

BROOKINGS AREA TRANSIT AUTHORITY, STUDENT TRAVEL, 700.00, BUKOWSKI, TERI, MILEAGE, 831.60, CAREER ADVANTAGE, JULY SERVICES, 320.55, ITC TELECOM, INTERNET & PHONE SERVICE, 18.22, NORTHEAST ED SERVICES COOP, THERAPY SERVICES, 5,042.06, REMEDIA PUBLICATIONS INC., WORKBOOKS, 59.95, SCHOLASTIC INC., SCHOLASTIC ACTION, 104.39, SCHOOL SPECIALTY SUPPLY INC., SPED SUPPLIES, 152.39, SD UNEMPLOYMENT, UNEMPLOYMENT INSURANCE, 103.83, SMALLFIELD, KIM, MILEAGE REIMB, 96.60, **Fund Total: 7,325.76.**

**FOOD SERVICE**

CITY OF ELKTON, WATER & SEWER, 33.39, MCLEOD'S, LUNCH INV. CARDS, 30.78, SHORT, MARY JANE, MILEAGE, 100.80, **Fund Total: 164.97.**

**OTHER ENTERPRISE FUNDS**

BROOKINGS AUTO MALL, DRIVERS ED. CAR, 666.95, SKYVIEW JUNCTION, GAS, 217.05, **Fund Total: 884.00.**

**JULY 17 PAYROLL REPORT:**

**GENERAL FUND:** 189,789.68, OF WHICH INSTRUCTIONAL, 138,417.38; SUPPORT SERVICES, 49,983.57; CO-CURRICULAR, 1,388.73; SPECIAL EDUCATION, 27,277.01; FOOD SERVICE, 8,091.16; DRIVER ED, 1,193.34, **TOTAL PAYROLL: 226,351.19**

OLD BUSINESS

**ITEM 18.08.3094**

There was a motion by Frerichs second by Schuurman to approve the background check & conflict policies. All voted aye, motion carried.

There was no need for approval of supplemental budget.

NEW BUSINESS

There were no waivers of conflict of interest.

**ITEM 18.08.3095**

There was a motion by Bauer second by Kampmann to approve the 2017 – 2018 budget with the few changes listed. Elementary general fund from $748,487.00 to $757,987.00, Junior High from $239,770.00 to $234,320.00, with a total for the general fund from $2,926,702.00 to $2,932,532.00 in expenditures. That changed revenue state aid from $390,000.00 to $395,830.00 for a total revenue $2,932,532.00. Another change was in special education expenditures of pupil transportation from $2,500.00 to $11,950.00 bringing the total from $494,410.00 to $503,860.00. Revenue changes Ad Valorem Taxes from $478,610.00 to $488,060.00 for a total special education revenue of $503,860.00. All voted aye, motion carried.

The board appointed the 2017 – 2018 Committees.

a. Transportation - ***T. Bauer***

 b. Administrators ***- J. Kampmann***

 c. Secondary except Ag ***- J. Kampmann***

 d. All Sports ***– T. Landsman***

 e. Faculty Staff ***- J. Kampmann***

 f. Building & Grounds ***- T. Bauer***

 g. AG ***- T. Landsman***

 h. Non-certified Employees ***- T. Landsman***

 i. Special Education Program ***- T. Bauer***

 j. Extra-Curricular other than Sports – ***D. Frerichs***

 k. Finance & Budget ***– T. Landsman***

 l. Capital Improvements ***– A. Schuurman***

 m. Curriculum ***– D. Frerichs***

 n. Elementary ***– A. Schuurman***

 o. Lunch program ***– A. Schuurman***

 p. School enhancement – J. Kampmann & D. Frerichs

PUBLIC COMMENTS

There were no public comments at this time.

**REPORTS**

Mr. Schuurman reported the standard annual approvals were completed at NESC. They are looking at a roof project in Hayti. They approved the NPIP contract and will be able to review it quarterly.

Jennifer Kampmann reported that Sherry is processing the new books and preparing for the new school year.

Ms Bruns had just submitted the annual report to the state and waiting for approval. She presented the cash balances to the board which are part of the annual report. They again shows that April is our lowest balance in the general fund. Teacher compensation is also a new component for the annual report because of the new funding formula. She said we met our commitments to the state and we won’t have to go to the accountability board.

Mr. Jandahl talked about the pre-school pilot that Mrs. Neill and Mrs. Fargen had been working with for state standards. Mr. Jandahl, Mrs. Neill & Dr. Kampmann were all part of a presentation breakout session for the Joint Convention last week in Sioux Falls. They felt it went well. There was a Glycol leak in the hall outside the telecomm room today. The custodians worked on it and got it stopped. G&R came and worked on it. Then Redlinger was called in to do a permanent fix. Currently we are expecting 370 students for 2017 – 2018.

Mrs. Neill let the board know that open house will be Wednesday from 6 – 8. Kindergarten will meet on Tuesday. Elkton has received a Distinguished status for Pre-School standards. She will be a trainer for the program. Staff committees will be formed. Because of the concerns about eye damage with the eclipse, which is the first day of school, there will be no outside recess. There will be some glasses available to use under supervision. Mr. Schneider is working on ways to look at the eclipse indirectly.

**ITEM 18.08.3096**

There being no further business before the board, Kampmann moved to adjourn the meeting at 7:29pm, seconded by Frerichs. All voted aye, motion carried.

**The next regular meeting is scheduled for Monday, September 11th, 2017 @ 7:00pm.**

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Chairman Landsman Business Manager Bruns

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